



October 3, 2023

GATE CITY PLANNING COMMISSION

The regular monthly meeting of the Gate City Planning Commission was held Tuesday, October 3, 2023 at Gate City Town Hall.

CALL TO ORDER:

Chairman, Delaney Herron called the meeting to order at 6:03 pm and asked the secretary to call the roll.

ROLL CALL:

MEMBERS PRESENT: Jo Ann Castle, Tyler Kilgore, and Delaney Herron.

MEMBERS ABSENT: Vickie Roberts and Margaret Falin.

ALSO PRESENT: Gate City Town Attorney Michele Brooks.

Greg Jones, Gate City Town Manager was absent.

GUESTS PRESENT: None.

DETERMINATION OF A QUORUM:

With three (3) voting members present, the requirements for a quorum are met.

PUBLIC EXPRESSION:

REVIEW AND ADOPTION OF MINUTES:

The minutes from the last regular meeting held September 5, 2023 were presented.

Motion made by Delaney Herron and seconded by Jo Ann Castle to adopt the minutes from September 5, 2023.

VOTING AYE: Jo Ann Castle, Tyler Kilgore and Delaney Herron.

VOTING NAY: None

ABSENT: Vickie Roberts and Margaret Falin.

ABSTAINING: None

MOTION CARRIED

REPORTS:

(A) SECRETARY. Nothing to report.

(B) COMMITTEES:

- 1) Comprehensive Plan: Nothing to report.
- 2) Land Use: Nothing to report
- 3) Subdivision: Nothing to report.
- 4) Zoning: Nothing to report.
- 5) Capital Improvements: Nothing to report.

A) ZONING ADMINISTRATOR:

- 1) Greg Jones advised Commission members that he has presented a Notice of Violation to the owners of a residence on Quillen Drive that is being used as a short term accommodation. This use is not permitted in an R-1 zoning district.
- 2) Planned removal of dead and dying trees at The Bark Park is estimated to cost around six to seven thousand dollars. Members agreed that it will be best to remove the risk of more fallen trees damaging the perimeter fencing.

TOWN COUNCIL REPRESENTATIVE MEMBER:

Nothing to report.

C. GATE CITY TOWN ATTORNEY:

Nothing to report.

UNFINISHED BUSINESS:

- 1) After brief discussion of the potential to land lock certain properties, motion made by Jo Ann Castle and seconded by Tyler Kilgore to recommend that Town Council deny the application for closure of an un-opened portion of Spring Street.

VOTING AYE: Jo Ann Castle, Tyler Kilgore and Delaney Herron.

VOTING NAY: None

ABSENT: Vickie Roberts and Margaret Falin.

ABSTAINING: None

MOTION CARRIED

NEW BUSINESS:

- 1) Tyler Kilgore presented suggestions for upgrades to the US 23-N entrance to Gate City. He stated that relocating the Welcome to Gate City sign to a more visible location would be an improvement along with the potential to add murals to some downtown buildings.
- 2) Commission members agreed to add the definitions for a) short stay accommodation and b) bed and breakfast to chapter 30-3 of the zoning ordinance.
- 3) Because the regular November meeting of the Gate City Planning Commission is scheduled to fall on Election Day, motion made by Delaney Herron and seconded by Tyler Kilgore to postpone the November meeting to the next regularly scheduled meeting on December 5, 2023.

VOTING AYE: Jo Ann Castle, Tyler Kilgore and Delaney Herron.

VOTING NAY: None

ABSENT: Vickie Roberts and Margaret Falin.

ABSTAINING: None

MOTION CARRIED

ITEMS NOT ON AGENDA:

ADJOURNMENT:

With nothing further to discuss, a motion for adjournment was made by Tyler Kilgore and seconded by Delaney Herron.

VOTING AYE: Jo Ann Castle, Tyler Kilgore and Delaney Herron.

VOTING NAY: None


ABSENT: Vickie Roberts and Margaret Falin.

ABSTAINING: None

MOTION CARRIED

Meeting adjourned at 7:12 pm.


Jo Ann Castle, Secretary


Delaney Herron, Chairman
Approved 12-5-2023