

Town of Gate City
156 E. JACKSON ST.
GATE CITY, VA 24251
276-386-3831 OFFICE
276-386-7789 FAX

Town Manager – Greg Jones
townmanager@mygatecity.com



Mayor
Jamie Lawson
Vice Mayor
Tyler Kilgore

Council Members
H. Pat Elliott
Dexter Harmon
Allan "Cotton" Roberts
Wallace W. Ross Jr.

REQUEST FOR PROPOSALS
Building Demolition
September 27th, 2023

The Town of Gate City, Virginia is seeking sealed bid proposals from licensed contractors for the demolition of a residential house **at 242 Chestnut Street, Gate City, VA, 24251. Tax Map Number: 146A2A-14.** Demolition requires all applicable permits to be obtained and provide equipment and labor for the completion of this project. This RFP requires the removal of structure and to include removal of all retaining walls, basement wall, foundations, footing, and all subsurface structural elements, together with all walkways, driveways, and vegetation, including root structure. The work also includes grading the area, seeding and mulching where demolition was done and any other area that was disturbed in completing the work under this contract. Property clean up requires the removal of all refuse materials.

CONTACT PERSON:

Greg Jones, Town Manager
Town of Gate City
156 East Jackson Street
Gate City, VA 24251
(276) 386-3831
townmanager@mygatecity.com

PROPOSAL DUE:

Proposals must be marked "Sealed-Bid, 242 Chestnut Street Demolition" and are due in the Gate City Town Hall by October 25th, 2023 by 3:00 p.m. Facsimiles proposals will not be accepted. A public opening of proposals will be held immediately after the submission deadline at the Town Hall. Email proposals are acceptable if they are sent in .PDF format.

SITE VISIT:

It is highly recommended that contractors visit the project site to examine site conditions and constraints prior to submitting a bid.

PERMIT-DEMOLITION WORK:

Insurance: Contractors shall be responsible for the proper protection of all personnel, materials and equipment stored on or off Township property or incorporated into the work. The contractor will also be responsible for all subcontractors who may be employed by the contractors in performance of the proposed project. The insurance coverage provided by the contractor shall include but not limited to workman's compensation, comprehensive general liability, and property damage. The contractor awarded this project must submit certificates of insurance showing coverage amounts prior to commencing any work. **Permits and Approvals:** All necessary permits and approvals are the responsibility of the bidder at their own expense. Bids shall include all permit

fees, disposal fees, material removals, disposal and restoration and other direct charges in conjunction with the work as part of the stated flat fee in the bid submitted. Failure to include such fees and charges in the bid flat fee shall not relieve the bidder of responsibility for additional cost or the completion of the work at the bid flat fee. A performance bond is required in such amount according to a schedule as determined by the Town. Such bond shall be conditioned on the applicant completing the razing within a reasonable period as prescribed in the permit and complying with such regulations as to health and safety as the Town from time to time prescribes, including filling excavations and proper termination of utility connections.

Contractors shall comply with Town's Ordinance:

DEMOLITION PERMITS:

No buildings shall be razed until a permit has been obtained from the Scott County Building Inspector.

Project Process:

- 1: Meet with Town staff for site evaluation
- 2: Obtain Demolition Permits from Scott County Building Inspector
- 3: Complete Asbestos and Lead & Copper Testing if required by the Scott County Building Inspector.
- 4: The contractor is responsible for disconnecting the utilities at the property line. (if needed)
- 5: Coordinate with Miss Utility of VA.
- 6: Provide supervision of labor and materials to demolish property of project
- 7: Demolish residential structure. Adhere to day and time regulations of: Work days and times of operation shall be limited to Monday through Friday during the hours of 7:00 a.m. to 6:00 p.m.
- 8: The contractor shall place necessary controls to contain dust and debris at the demolition site such that it does not travel to adjacent properties or public right of way.
- 9: Remove and clean-up of all refuse materials, concrete and vegetation in compliance with local Ordinances and State law.
- 10: Ensure basement or other areas below grade are filled and compacted to grade only with sound approved solid fill. (if needed)
- 11: Ensure completion of the lot included filled, compacted and graded to blend with the surrounding properties.
- 12: Final grades and surfaces shall be smooth, even, and free from clods and stones, weeds, brush, and other debris.

PROPOSAL REQUIREMENTS:

1. Name, address and brief history of company.
2. Brief resume of key personnel assigned to this project.
3. Detailed bid, itemizing all costs for the work described above. Include any and all fees for service, materials, permits or documents.
4. Estimated number of days from notice of award to project completion.
5. Related experience of other projects that are similar in scope to this one.
6. Two (2) copies of complete proposal

PROJECT AWARD:

A recommendation for selection will be based upon each company's prior experience, project knowledge and bid price. The Town of Gate City reserves the right to accept or reject any or all bids.