

SANITATION AUTHORITY MINUTES



TOWN OF GATE CITY SANITATION AUTHORITY MINUTES

January 9, 2023

156 East Jackson Street, Gate City, VA 24251

6:00 PM

I. CALL TO ORDER

Jo Ann Castle, Vice-Chair, called the meeting to order at 6:00 PM

II. ROLL CALL – Town Clerk – Lora Matthews

	PRESENT:	ABSENT:
Vice-Chair, Jo Ann Castle	X	
Board Member, Bob Richards	X	
Board Member, Daris Hartsock	X	
Board Member, Jan Meade	X	
Town Attorney, Michele Brooks	X	
Town Manager, Greg Jones	X	

Others present: Roger Cassell

III. PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AWARDS, APPOINTMENTS, RESIGNATIONS AND CONFIRMATIONS, ADMINISTRATIONS OF OATHS AND INTRODUCTION OF GUESTS. - None

IV. CONSENT AGENDA

Approval of agenda

Motion made to approve the January 9, 2023 agenda as presented.

Motion by: Bob Richards 2nd by: Daris Hartsock

VOTE: Aye 4

Nay

Absent

Abstain

Motion carried

V. APPROVAL OF MINUTES

Motion made to approve the minutes of the Sanitation Authority Meeting from October 10, 2022 as presented.

Motion by: Bob Richards 2nd by: Jan Meade

VOTE: Aye 4

Nay

Absent

Abstain

Motion carried

VI. APPROVAL OF PAYMENTS

Motion made to approve payment of bills for September, October, November and December 2022.

Motion by: Daris Hartsock 2nd by: Jan Meade

VOTE: Aye 4

Nay

Absent

Abstain

Motion carried

VII. COMMUNICATIONS - None

VIII. PUBLIC COMMENT - None

IX. UNFINISHED BUSINESS - None

X. NEW BUSINESS

1. Sanitation Authority Board of Directors: Approve Application

Motion made to accept Roger Cassell's application for a seat on the Sanitation Authority Board of Directors

Motion by: Daris Hartsock 2nd by: Jan Meade

VOTE: Aye 4

Nay

Absent

Abstain

Motion carried

2. Sanitation Authority Board of Directors: Nominate and Elect Chairperson

Motion made to nominate Roger Cassell as Chairperson of the Sanitation Authority Board of Directors

Motion by: Jo Ann Castle 2nd by: Daris Hartsock

VOTE: Aye 4

Nay

Absent

Abstain

Motion carried

3. PSA Billing Issues – Update only, no motion

4. DEQ: American Rescue Plan Act (ARPA) Wastewater Grant: Project Area One: \$704,000:

Discussion: 100% grant using ARPA funds, will not cost the Town anything

Motion made to approve the application for an ARPA grant in the amount of \$704,000 for repairs for Project Area One

Motion by: Jan Meade 2nd by: Daris Hartsock

VOTE: Aye 4

Nay

Absent

Abstain

Motion carried

5. Transfer and close account: New Peoples Bank: SA Savings to VIP Account: \$51,532.38

Motion made to close account and move money from New Peoples Bank to the VIP account in the amount of \$51,532.38

Motion by: Bob Richards 2nd by: Daris Hartsock

VOTE: Aye 4

Nay

Absent

Abstain

Motion carried

6. **Transfer and close account: New Peoples Bank: PSA Force Main Issue to VIP Account (Change name to SA Savings): \$106,054.33**
Motion made to Transfer and close account: New Peoples Bank: PSA Force Main Issue to VIP Account (Change name to SA Savings): \$106,054.33

Motion by: Daris Hartsock 2nd by: Jan Meade

VOTE: Aye 4
Nay
Absent
Abstain

Motion carried

XI. CLOSED SESSION - None

XII. OTHER BUSINESS - None

XIII. ADJOURN

Motion made for Sanitation Authority to adjourn to next quarterly meeting, April 10, 2023.

Motion by: Jan Meade 2nd by: Daris Hartsock

VOTE: Aye 4
Nay
Absent
Abstain

Motion carried

Vice-Chair, Jo Ann Castle, adjourned the meeting at 6:14 PM


Jo Ann Castle – Vice-Chair


Town Clerk – Lora Matthews