



February 7, 2023

## **GATE CITY PLANNING COMMISSION**

The regular monthly meeting of the Gate City Planning Commission was held Tuesday, February 7, 2023 at Gate City Town Hall.

### **CALL TO ORDER:**

Chairman, Delaney Herron called the meeting to order at 6:00 pm and asked the secretary to call the roll.

### **ROLL CALL:**

MEMBERS PRESENT: Jo Ann Castle, Delaney Herron, Margaret Falin, Tyler Kilgore.

MEMBERS ABSENT: Vickie Roberts

ALSO PRESENT: Greg Jones, Gate City Town Manager and Michell Brooks, Gate City Town Attorney.

GUESTS PRESENT: None.

### **DETERMINATION OF A QUORUM:**

With four (4) voting members present, the requirements for a quorum are met.

### **PUBLIC EXPRESSION:**

### **REVIEW AND ADOPTION OF MINUTES:**

The minutes from the last regular meeting held January 3, 2022 were presented.

Motion made by Margaret Falin and seconded by Jo Ann Castle to adopt the minutes from January 3, 2023.

VOTING AYE: Jo Ann Castle, Delaney Herron, Margaret Falin, Tyler Kilgore

VOTING NAY: None

ABSENT: None.

ABSTAINING: None

MOTION CARRIED

### **REPORTS:**

**(A) SECRETARY.** The secretary presented members with an up-dated copy of member's terms of office and contact information for 2023.

**(B) COMMITTEES:**

- 1) Comprehensive Plan: Nothing to report.
- 2) Land Use: Nothing to report
- 3) Subdivision: Nothing to report.
- 4) Zoning: Nothing to report.
- 5) Capital Improvements: Nothing to report.

**A) ZONING ADMINISTRATOR:**

- 1) Mr. Jones will defer his comments to un-finished and finished business.

**B) TOWN COUNCIL REPRESENTATIVE MEMBER:**

- 1) Tyler Kilgore informed the Commission of welcome news that the new trash truck should arrive within the coming week.

**C. GATE CITY TOWN ATTORNEY:**

- 1) Nothing to report.

**UNFINISHED BUSINESS:**

- 1) Commission members examined the proposed changes to Sec. 30-214-Uses section of the C-2 zoning ordinance. To-date changes were approved and additions were suggested to be submitted for approval at the next regular meeting.
- 2) Guidelines for use of the dog park and potential bench and exercise items is tabled until the next regular meeting.
- 3) Greg Jones informed commission members of the planned distribution of the new trash cans. The cans will be numbered and town residents will be required to submit applications in the Town Hall for the use of the cans. Residents will be responsible for the use and storage of the new cans.
- 4) Greg Jones also stated that a quote had been approved for the purchase and installation of the interior fences at The Bark Park. Installation is anticipated in the near future.

**NEW BUSINESS:**

- 1) On motion by Jo Ann Castle and seconded by Margaret Falin, Delaney Herron is elected to the position of Chairman of the Gate City Planning Commission for the year 2023.

VOTING AYE: VOTING AYE: Jo Ann Castle, Delaney Herron, Margaret Falin and Tyler Kilgore.

VOTING NAY: None

ABSENT: None.

ABSTAINING: None

MOTION CARRIED

- 2) On motion by Delaney Herron and seconded by Jo Ann Castle, Vickie Roberts is elected to the position of Vice-Chairman of the Gate City Planning Commission for the year of 2023.

VOTING AYE: VOTING AYE: Jo Ann Castle, Delaney Herron, Margaret Falin and Tyler Kilgore.

VOTING NAY: None

ABSENT: None.

ABSTAINING: None

MOTION CARRIED

- 3) On motion by Margaret Falin and seconded by Delaney Herron, Jo Ann Castle is elected to the position of Secretary for the year 2023.

VOTING AYE: VOTING AYE: Jo Ann Castle, Delaney Herron, Margaret Falin and Tyler Kilgore.

VOTING NAY: None

ABSENT: None.

ABSTAINING: None

MOTION CARRIED

- 4) A. The Chairman appointed Margaret Falin and Delaney Herron the Comprehensive Plan Committee.  
B. The Chairman appointed Jo Ann Castle and Vickie Roberts to the Land Use Committee.  
C. The Chairman appointed Tyler Kilgore and Delaney Herron to the Subdivision Committee.  
D. The Chairman appointed Margaret Falin and Jo Ann Castle to the Zoning Committee.  
E. The Chairman appointed Tyler Kilgore and Vickie Roberts to the Capital Improvements Committee.
- 5) Greg Jones distributed information on the possible location of 'Tiny Homes' in the community. Commission members will examine the document and determine if any action should be taken and if so, how to control the siting of 'Tiny Homes' in Gate City.
- 6) Greg Jones also shared recently received conceptual drawings of Gate City Frontier's planned development of the Gate City Theater. With the acquisition of the small building to the east of the theater, bathrooms and auxiliary seating space could be added.

#### ITEMS NOT ON AGENDA:

- 1) Jo Ann Castle asked if plans are being developed for the paving of the Gate City Parking Lot on Water Street. Mr. Jones reported that no action is currently active on this planned improvement.

ADJOURNMENT:

With nothing further to discuss, a motion for adjournment was made by Jo Ann Castle and seconded by Tyler Kilgore.

VOTING AYE: Jo Ann Castle, Delaney Herron, and Margaret Falin and Vickie Roberts.

VOTING NAY: None


ABSENT:

ABSTAINING: None

MOTION CARRIED

Meeting adjourned at 6:48 pm.

  
Jo Ann Castle, Secretary

  
Delaney Herron, Chairman  
Approved 3-7, 2023