

# SANITATION AUTHORITY MINUTES



## TOWN OF GATE CITY SANITATION AUTHORITY MINUTES

October 10, 2022

156 East Jackson Street, Gate City, VA 24251

6:00 PM

### I. CALL TO ORDER

Roger Cassell, Chairman/Council Member, called the meeting to order at 6:01 P.M.

### II. ROLL CALL – Town Clerk – Lora Matthews

	PRESENT:	ABSENT:
Chairman, Roger Cassell	X	
Vice-Chair, Jo Ann Castle	X	
Board Member, Bob Richards	X	
Board Member, Daris Hartsock		X
Board Member, Jan Meade	X	
Town Attorney, Michele Brooks	X	
Town Manager, Greg Jones	X	

Others present: Jason Snapp (Mattern & Craig)

### III. PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AWARDS, APPOINTMENTS, RESIGNATIONS AND CONFIRMATIONS, ADMINISTRATIONS OF OATHS AND INTRODUCTION OF GUESTS.

- Introduction of new Sanitation Authority Board Member Jan Meade

### IV. CONSENT AGENDA

#### Approval of agenda

Motion made to approve the October 10, 2022 agenda as presented.

Motion by: Bob Richards 2<sup>nd</sup> by: Jo Ann Castle

VOTE: Aye, 4

Nay,

Absent, 1

Abstain

Motion carried

### V. APPROVAL OF MINUTES

Motion made to approve the minutes of the Sanitation Authority Meeting from July 11, 2022 as presented.

Motion by: Jo Ann Castle 2<sup>nd</sup> by: Bob Richards

VOTE: Aye, 4

Nay,

Absent, 1

Abstain

Motion carried

**VI. APPROVAL OF PAYMENTS – Discussion: September 2022 bill unavailable to be paid.**

**Motion made to approve payment of bills for July and August 2022.**

Motion by: Jo Ann Castle 2<sup>nd</sup> by: Bob Richards

VOTE: Aye, 4  
Nay,  
Absent, 1  
Abstain Motion carried

**VII. COMMUNICATIONS - None**

**VIII. PUBLIC COMMENT - None**

**IX. UNFINISHED BUSINESS - None**

**X. NEW BUSINESS**

**1. PSA Billing Issues – Discussion of ongoing issues. Discussion of the late receipt of bills.**

**Discussion of contract with PSA.**

**Discussion of new meter for Daniel Boone Sewer (Jason Snapp). PSA has agreed to the type of meter and to let the meter company install the meter. Request for PSA to move forward with purchase and installation of meter.**

**Discussion of sewer rehab projects (Jason Snapp). Some ARPA funding is possible.**

**Motion made to send a written response to the Scott County PSA that the Gate City Town Council has approved to move forward with the purchase and installation of a Hach Flo-Dar meter at manhole #100.**

Motion by: Jo Ann Castle 2<sup>nd</sup> by: Jan Meade

VOTE: Aye, 4  
Nay,  
Absent, 1  
Abstain Motion carried

**2. Purchase liability for 2022 Ford F350 – Discussion of splitting the cost of the truck, with \$40,000 coming from the Sanitation Authority savings account and \$30,996 coming from the Town Council ARPA funds.**

**Motion made to move forward with \$40,000 contribution from the Sanitation Authority Savings account to purchase the 2022 Ford F350 as presented by Mr. Jones**

Motion by: Jo Ann Castle 2<sup>nd</sup> by: Jan Meade

VOTE: Aye, 4  
Nay,  
Absent, 1  
Abstain Motion carried

**XI. CLOSED SESSION**

Motion made for Sanitation Authority to enter into closed session to discuss 1.) None  
2.)  
3.)

**XII. OTHER BUSINESS - None**

**XIII. ADJOURN**

**Motion made for Sanitation Authority to adjourn to next quarterly meeting, January 9, 2023.**

Motion by: Bob Richards 2<sup>nd</sup> by: Jan Meade

VOTE: Aye, 4  
Nay,  
Absent, 1  
Abstain

Motion carried

Chairman/Council Member, Roger Cassell, adjourned the meeting at 7:13 P.M.

  
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Roger Cassell – Chair

  
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Town Clerk – Lora Matthews