



December 6, 2022

## **GATE CITY PLANNING COMMISSION**

The regular monthly meeting of the Gate City Planning Commission was held Tuesday, December 6, 2022 at Gate City Town Hall.

### **CALL TO ORDER:**

Chairman, Delaney Herron called the meeting to order at 6:14 pm and asked the secretary to call the roll.

### **ROLL CALL:**

MEMBERS PRESENT: Jo Ann Castle, Delaney Herron, Margaret Falin.

MEMBERS ABSENT: Roger Cassell and Vickie Roberts. Gate City Town Attorney Michele Brooks was absent.

ALSO PRESENT: Greg Jones, Gate City Town Manager.

GUESTS PRESENT: None.

### **DETERMINATION OF A QUORUM:**

With three (3) voting members present, the requirements for a quorum are met.

### **PUBLIC EXPRESSION:**

### **REVIEW AND ADOPTION OF MINUTES:**

The minutes from the last regular meeting held November 1, 2022 were presented.

Motion made by Delany Herron and seconded by Margaret Falin to adopt the minutes from November 1, 2022.

VOTING AYE: Jo Ann Castle, Delaney Herron, Margaret Falin.

VOTING NAY: None

ABSENT: Roger Cassell, Vickie Roberts.

ABSTAINING: None

MOTION CARRIED

## REPORTS:

- (A) SECRETARY. The secretary will update the names and terms of the Commission members after Town Council has appointed a Council Member Representative to the Planning Commission.

(B) COMMITTEES:

- 1) Comprehensive Plan: Nothing to report.
- 2) Land Use: Nothing to report
- 3) Subdivision: Nothing to report.
- 4) Zoning: Nothing to report.
- 5) Capital Improvements: Nothing to report.

A) ZONING ADMINISTRATOR:

- 1) Mr. Jones will defer his comments to un-finished and finished business.

B) TOWN COUNCIL REPRESENTATIVE MEMBER:

- 1) Absent

C. GATE CITY TOWN ATTORNEY:

- 1) Absent

## UNFINISHED BUSINESS:

- 1) Greg Jones reported that Phase Two funding for the Park Street Rehabilitation project has been approved.
- 2) Up-dating of C-1 and C-2 zoning requirements is tabled due to the absences of two Commission members. Delaney Herron stated that it is important to determine a more descriptive name for Bed and Breakfast in the C-2 zoning. He suggested 'Short Term Rental' as a possible category for this type rental property.
- 3) Guidelines for use of the dog park and potential bench and exercise items is tabled until Ms. Roberts can be present.
- 4) Greg Jones presented Commission members with a list of current public suggestions for the naming of the new dog park.

NEW BUSINESS:

On motion by Jo Ann Castle and seconded by Delaney Herron, Planning Commission members request that Town Council appoint Margaret Falin to a four year term on the Planning Commission beginning January 1, 2023 and ending December 31, 2026.

VOTING AYE: Jo Ann Castle, Delaney Herron, Margaret Falin.

VOTING NAY: None

ABSENT: Roger Cassell, Vickie Roberts.

ABSTAINING: None

ITEMS NOT ON AGENDA:

- 1) In reviewing the contents of Town code SOLID WASTE, Section 18-13, Jo Ann Castle suggested that Town Council should consider altering the text to reflect that the ordinance does not apply to all properties within the Town but only to those which have a recorded complaint as to their condition.

ADJOURNMENT:

With nothing further to discuss, a motion for adjournment was made by Jo Ann Castle and seconded by Margaret Falin.

VOTING AYE: Jo Ann Castle, Delaney Herron, and Margaret Falin


VOTING NAY: None


ABSENT: Roger Cassell, Vickie Roberts

ABSTAINING: None

MOTION CARRIED

Meeting adjourned at 6:48 pm.

  
Jo Ann Castle, Secretary

  
Delaney Herron, Chairman  
Approved 1-3-2023