



March 2, 2021

GATE CITY PLANNING COMMISSION

The regular monthly meeting of the Gate City Planning Commission was held Tuesday, March 2, 2021 at Gate City Town Hall.

CALL TO ORDER:

Chairman, Delaney Herron called the meeting to order at 6:02 pm and asked the secretary to call the roll.

ROLL CALL:

MEMBERS PRESENT: Jo Ann Castle, Vickie Roberts, Delaney Herron.

MEMBERS ABSENT: Roger Cassell, Margaret Falin.

ALSO PRESENT: Michele Brooks, City Town Attorney and Greg Jones, Gate City Town Manager.

GUESTS PRESENT: None

DETERMINATION OF A QUORUM:

With three (3) voting members present, the requirements for a quorum are met.

PUBLIC EXPRESSION:

REVIEW AND ADOPTION OF MINUTES:

The minutes from the last regular meeting held February 2, 2021 were presented.

Motion made by Vickie Roberts and seconded by Delaney Herron to adopt the minutes from February 2, 2021.

VOTING AYE: Jo Ann Castle, Delaney Herron and Vickie Roberts.

VOTING NAY: None

ABSENT: Roger Cassell and Margaret Falin

ABSTAINING: None

MOTION CARRIED

REPORTS:

(A) SECRETARY:

(B) COMMITTEES:

- 1) Comprehensive Plan: Nothing to report.
- 2) Land Use: Nothing to report
- 3) Subdivision: Nothing to report.
- 4) Zoning: Nothing to report.
- 5) Capital Improvements: Nothing to report.

A) ZONING ADMINISTRATOR:

- 1) Mr. Jones will defer his comments to unfinished business.

B) TOWN COUNCIL REPRESENTATIVE MEMBER:

Absent

C. GATE CITY TOWN ATTORNEY:

Nothing to Report.

UNFINISHED BUSINESS:

- 1) Mr. Greg Jones reported on progress in the Park Street Rehabilitation Project:
554 Park Street, 75% complete to date.
649 and 599 Park Street are scheduled for Demo this week.
559 and 639 Park Street, pending relocation of residents.
460 Park Street, waste water issue.
609 Park Street, pending inspection appointment.
All work progressing on schedule.

Roger Cassell arrived at 6:19 pm.

- 2) Rehab project at Estil Cemetery has begun. All but two large trees have been removed around perimeter of fencing. These trees are so large that a specialized tree removal service will be required. Work has also begun on the restoration of the headstones. Current status and updates can be found on the Gate City Facebook page.

Margaret Falin arrived at 6:27pm.

- 3) Fence installation at Gateway Park is completed. Roger Cassell stated that we should install signage at the park that will be visible and informative for traffic passing or using the park. There was discussion of installing concrete parking blocks to more clearly mark the boundaries of the parking area. Vickie Roberts suggested a possible source for the parking blocks.

NEW BUSINESS:

- 1) Jo Ann Castle related that in general, it is impossible to know when trash pick-up will be delayed by one day when the Town has honored a Monday holiday. Numerous residents call the Town Hall to inquire about the pick-up schedule. She questioned if it would not be possible to post a notice to the public on the weeks that pick-up might be delayed so that trash containers are not left on the street over-night and are vulnerable to night animals. Greg Jones stated that a notice is often placed on the water bill but is not always noticed by residents. He will examine the possibility of posting an annual calendar on the Town's web site, Facebook page or more consistently on the water bills. It was noted that during the week of the last federal holiday, residents had no water bill in hand to announce delays. It was then noted that the Town did not celebrate the last federal holiday. Resolution of this problem is under consideration.

ITEMS NOT ON AGENDA:

ADJOURNMENT:

With nothing further to discuss, a motion for adjournment was made by Vickie Roberts and seconded by Margaret Falin.

VOTING AYE: Jo Ann Castle, Roger Cassell, Delaney Herron, Vickie Roberts and Margaret Falin.

VOTING NAY: None

ABSENT: None

ABSTAINING: None

MOTION CARRIED

Meeting adjourned at 6:59 pm.



Jo Ann Castle, Secretary



Delaney Herron, Chairman
Approved 4-6-2021