



December 3, 2019

GATE CITY PLANNING COMMISSION

The regular monthly meeting of the Gate City Planning Commission was held Tuesday, December 3, 2019 at Gate City Town Hall.

CALL TO ORDER:

Chairman, Delany Herron called the meeting to order at 6:02 pm and asked the secretary to call the roll.

ROLL CALL:

MEMBERS PRESENT: Jo Ann Castle, Delany Herron, Roger Cassell, Vickie Roberts.

MEMBERS ABSENT: Margaret Falin

ALSO PRESENT: Greg Jones, Gate City Town Manager and Michelle Brooks, Gate City Town Attorney.

GUESTS PRESENT: Ankit Patel, Rakesh Patel, Mike Patel, William Pritchard and Billy McClellan.

DETERMINATION OF A QUORUM:

With four (4) voting members present, the requirements for a quorum are met.

PUBLIC EXPRESSION:

REVIEW AND ADOPTION OF MINUTES:

The minutes from the last regular meeting held November 5, 2019 were presented.

Motion made by Roger Cassell and seconded by Delany Herron to adopt the minutes from November 5, 2019 as presented.

VOTING AYE: Jo Ann Castle, Delany Herron, Roger Cassell, Vickie Roberts.

VOTING NAY: None

ABSENT: Margaret Falin

ABSTAINING: None

MOTION CARRIED

REPORTS:

(A) SECRETARY: Reminder that our January meeting will be our organizational meeting and we'll be electing officers for the year 2020.

(B) COMMITTEES:

- 1) Comprehensive Plan: Nothing to report.
- 2) Land Use: Nothing to report
- 3) Subdivision: Nothing to report.
- 4) Zoning: Nothing to report.
- 5) Capital Improvements: Nothing to report.

A) ZONING ADMINISTRATOR:

- 1) Will defer comments to new and unfinished business.

B) TOWN COUNCIL REPRESENTATIVE MEMBER: Mr. Cassell reported that four applications for the home rehabilitation project on Park Street have been approved.

C. GATE CITY TOWN ATTORNEY: Michele Brooks reported that she was still waiting for an opinion from the Commonwealth's Attorney concerning a business license request that is not addressed in the Gate City Zoning Ordinance.

UNFINISHED BUSINESS:

- 1) Discussion on a possible Signage Ordinance change will be postponed until Commission members have reviewed information presented by Attorney Michelle Brooks.
- 2) Further progress on the Gateway Park and Dog Park projects will be postponed until spring.

NEW BUSINESS:

- 1) Ankit Patel, Rakesh Patel, Mike Patel and William Pritchard requested a Special Exception and Use permit for the operation of a Skills Gaming Room in Gate City. Mr. Pritchard, acting as spokesperson, answered Commission members' questions concerning the object of and operation of the game room.

Attorney Michelle Brookes explained that she had requested an opinion from the Scott County Commonwealth's Attorney on the legality of opening such a business in Gate City. Mr. Johnson's reply will determine whether the application process can proceed.

- 2) Mr. Billy McClellan requested a Special Exception and Use permit to install a mobile home on property located in the R-2 residential district at 145 Woodland Street. Mr. McClellan stated the property belongs to his daughter and is currently under court order for property maintenance clean-up.

It was explained to Mr. McClellan that his daughter must first meet the terms of the court order and then he can submit his request for a permit.

- 3) Motion made by Jo Ann Castle and seconded by Vickie Roberts that Commission members recommend that Town Council approve the proposed Comprehensive Plan for the year 2020.

VOTING AYE: Jo Ann Castle, Delany Herron, Roger Cassell and Vickie Roberts.

VOTING NAY: None

ABSENT: Margaret Falin

ABSTAINING: None

MOTION CARRIED

- 4) Motion made by Vickie Roberts and seconded by Jo Ann Castle that Commission members recommend that Town Council reappoint Mr. Delany Herron to a four year term on the Gate City Planning Commission, beginning January 1, 2020 and ending December 31, 2023.

VOTING AYE: Jo Ann Castle, Delany Herron, Roger Cassell, Vickie Roberts.

VOTING NAY: None

ABSENT: Margaret Falin

ABSTAINING: None

MOTION CARRIED

- 5) Motion made by Delany Herron and seconded by Vickie Roberts that Commission members recommend that Town Council appoint Mrs. Jo Ann Castle to a one year term on the Gate City Board of Zoning Appeals, beginning January 1, 2020 and ending December 31, 2020.

VOTING AYE: Jo Ann Castle, Delany Herron, Roger Cassell, Vickie Roberts.

VOTING NAY: None

ABSENT: Margaret Falin

ABSTAINING: None

MOTION CARRIED

ITEMS NOT ON AGENDA:

ADJOURNMENT:

With nothing further to discuss, a motion for adjournment was made by Vickie Roberts and seconded by Delany Herron.

VOTING AYE: Jo Ann Castle, Delany Herron, Roger Cassell and Vickie Roberts.

VOTING NAY: None


ABSENT: Margaret Falin

ABSTAINING: None

MOTION CARRIED

Meeting adjourned at 7:35 pm.


Jo Ann Castle, Secretary


Delany Herron, Chairman
Approved 1-7-2020