



**JUNE 5, 2018**

**GATE CITY PLANNING COMMISSION**

The regular monthly meeting of the Gate City Planning Commission was held Tuesday, June 5, 2018 at Gate City Town Hall at 6:00 pm.

CALL TO ORDER:

Chairman, Delany Herron, called the meeting to order at 6:03 PM and asked the secretary to call the roll.

ROLL CALL:

MEMBERS PRESENT: Jo Ann Castle, Delany Herron, Roger Cassell, and Vickie Roberts.

MEMBERS ABSENT: Margaret Falin.

ALSO PRESENT: Michelle Brooks, Gate City Town Attorney. Greg Jones, Gate City Town Manager

GUESTS PRESENT: None.

DETERMINATION OF A QUORUM:

With four (4) voting members present, the requirements for a quorum are met.

PUBLIC EXPRESSION:

No one present.

REVIEW AND ADOPTION OF MINUTES:

The minutes from the last regular meeting held April 3, 2018 were presented.

Motion made by Vickie Roberts and seconded by Roger Cassell to adopt the minutes from April 3, 2018, as presented.

VOTING AYE: Jo Ann Castle, Delany Herron, Roger Cassell, and Vickie Roberts.

VOTING NAY: None

ABSENT: Margaret Falin.

ABSTAINING: None

MOTION CARRIED

## REPORTS:

**(A) SECRETARY:** Nothing to report.

**(B) COMMITTEES:**

- 1) Comprehensive Plan: Nothing to report.
- 2) Land Use: Nothing to report.
- 3) Subdivision: Nothing to report.
- 4) Zoning: Nothing to report.
- 5) Capital Improvements: Nothing to report.

**A) ZONING ADMINISTRATOR:**

- 1) Will defer comments to unfinished and new business.

**B) TOWN COUNCIL REPRESENTATIVE MEMBER:**

Nothing to report.

**C.) GATE CITY TOWN ATTORNEY:**

Nothing to report.

## UNFINISHED BUSINESS:

- 1) Mr. Jones reported that V-DOT has installed some of the historical markers at Gateway Park. Vickie Roberts asked if a brick apron could be built around the Love-VA sign. Mr. Jones stated that the brick is on-site and will be installed around the sign. He is also working with V-Dot to obtain permission to install a stack-rail fence along the boundaries of the park. Information so far is that there will be concerns about the location of the Right-of-Way and that the fence must remain inside the ROW with allowance for cars that must leave the roadway in the event of an emergency.
- 2) Mr. Jones also informed the Commission that he has contacted the property owner of the old Scott Motel property concerning a mobile that has been placed on the property. The owner states that he did not give anyone permission to place the mobile home.
- 3) Further development of the proposed dog park will be untaken when Mr. Jones and the Land Use Committee are free to visit the site.

### NEW BUSINESS:

- 1) Because the next regular meeting of the Gate City Planning Commission is scheduled for Tuesday July 3, 2018, the week of July fourth and many Independence Day celebrations, Jo Ann Castle made a motion to cancel the July meeting and postpone all unfinished business to the regular August meeting date of August 7, 2018.

Motion seconded by Vickie Roberts.

VOTING AYE: Jo Ann Castle, Delany Herron, Roger Cassell, and Vickie Roberts.

VOTING NAY: None

ABSENT: Margaret Falin.

ABSTAINING: None

MOTION CARRIED

### ITEMS NOT ON AGENDA:

- 1) Jo Ann Castle asked about the status of getting a street name sign installed at the intersection of Kane and Water Streets. Mr. Jones informed the Commission that new street signs have been ordered from Roach's Signs in Lynn Garden. The new signs will incorporate the town logo on the left edge of each sign.
- 2) Delaney Herron asked for the opportunity to commend the Town Maintenance Crew on their work to keep the street right-of-ways cleared. He stated that he hopes the residents of Gate City know how difficult their job is and what an excellent job they do.

### ADJOURNMENT:

With nothing further to discuss, a motion for adjournment was made by Delany Herron and seconded by Roger Cassell.

VOTING AYE: Jo Ann Castle, Delany Herron, Roger Cassell, and Vickie Roberts.

VOTING NAY: None

ABSENT: Margaret Falin.

ABSTAINING: None

MOTION CARRIED

Meeting adjourned at 6:26pm.

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Jo Ann Castle, Secretary

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Delany Herron, Chairman  
Approved 8-7-2018