

SANITATION AUTHORITY MINUTES



TOWN OF GATE CITY SANITATION AUTHORITY MINUTES
JULY 9, 2018
156 E. JACKSON ST.
6:00 pm

I. CALL TO ORDER

Roger Cassell, Chairman/Council Member, called the meeting to order at 6:00 P.M.

II. ROLL CALL – Town Clerk, Wayne Bledsoe

	PRESENT:	ABSENT:
Chairman, Roger Cassell	X	
Vice-Chair, Daris Hartssock	X	
Board Member, Jo Ann Castle	X	
Board Member, Bob Richards	X	
Town Attorney, Michele Brooks	X	
Town Manager, Greg Jones	X	

Others present: None

III. PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AWARDS, APPOINTMENTS, RESIGNATIONS AND CONFIRMATIONS, ADMINISTRATIONS OF OATHS ON INTRODUCTION OF GUESTS.

See “New Business” – resignation request

IV. CONSENT AGENDA

• Approval of Bills.

Motion made to approve payment of bills for June 2018.

Chairman Roger Cassell stated he had the PSA bill for June if anyone desired to review. Town attorney Michele Brooks asked about flow rate. Flow is at 58.8% which is a reduction. Town Manager Greg Jones advised he will need to review dates on the flow.

Motion by: Jo Ann Castle 2nd by: Daris Hartssock

VOTE: Aye, 4
Nay,
Absent,
Abstain,

Motion carried.

V. APPROVAL OF MINUTES

• Approval of Minutes

Motion made to approve minutes of the Sanitation Authority Special Called Meeting from June 11, 2018.

Motion by: Daris Hartssock 2nd by: Bob Richards

VOTE: Aye, 4
Nay,
Absent,
Abstain,

VI. COMMUNICATIONS

NONE

VII. PUBLIC COMMENT

NONE

VIII. UNFINISHED BUSINESS

- **PSA Contract Status**

Town Manager Greg Jones emailed Mike Dishman on June 7, 2018 concerning the revised contract. PSA has not reviewed the revised contract. Town Attorney Michele Brooks has also been in contact with PSA. Sanitation Authority will give 60 days for PSA review, with an answer expected by August 2018.

- **DEQ Replacement Line Project Update**

Town Manager Greg Jones said the project will be funded by VRA via DEQ. Some bond covenants will need to be satisfied, including a CPA to review monthly reports. A CPA has been hired, so this requirement will be satisfied when new treasurer is acclimated to the process. Easements must be completed before project can close. Chairman Roger Cassell asked about existing easements and the process if easements are refused. Town Attorney Michelle Brooks said there may be a process of adverse possession or eminent domain procedures in a worst-case scenario, however, the best option is to have 100% agreement on easements.

IX. NEW BUSINESS

- **Accept Resignation of Daris Hartsock as Vice-Chair from Sanitation Authority to regular member of Sanitation Authority.**

TAKE NO ACTION – Election of Officers to occur at this meeting. Mr. Hartsock chooses not to run as Vice-Chair.

- **Accept application of Sandra Craft to Sanitation Authority.**

Motion made to accept application of Sandra Craft to Sanitation Authority.

Motion by: Daris Hartsock

2nd by: Bob Richards

VOTE: Yeas, 4
Nays,
Absent,
Abstain,

Motion carried.

- **Election of Officers.**

- **Chair**

Nomination(s): Roger Cassell

Nominated by Bob Richards 2nd by Daris Hartsock

No other nominations

Motion made to accept Roger Cassell as Chair by acclimation.

Motion by: Daris Hartsock

2nd by: Bob Richards

VOTE: Yeas, 3
Nays,
Absent,
Abstain, 1 – Chairman Roger Cassell

- **Vice-Chair**

Nomination(s): Jo Ann Castle

Nominated by Bob Richards 2nd by Daris Hartsock

No other nominations

Motion made to accept Jo Ann Castle as Vice-Chair by acclimation.

Motion by: Bob Richards 2nd by: Daris Hartsock

VOTE: Yeas, 3
 Nays,
 Absent,
 Abstain, 1 – Jo Ann Castle

X. OTHER BUSINESS -
 NONE

XI. ADJOURN

Motion made for Board to adjourn to quarterly Sanitation Authority Meeting on October 8, 2018 at 6:00 p.m.

Motion by: Daris Hartsock 2nd by: Bob Richards

VOTE: Yeas, 4
 Nays,
 Absent,
 Abstain,

Chair Roger Cassell adjourned the meeting at 6:28 P.M.

Roger Cassell – Chair

Town Clerk – Wayne Bledsoe