

SANITATION AUTHORITY MINUTES



TOWN OF GATE CITY SANITATION AUTHORITY MINUTES

January 14, 2019
156 E. JACKSON ST.
6:00 pm

I. CALL TO ORDER

Roger Cassell, Chairman/Council Member, called the meeting to order at 6:05 P.M.

II. ROLL CALL – Deputy Town Clerk, Lisa Loggans

	PRESENT:	ABSENT:
Chairman, Roger Cassell	x	
Vice-Chair, Jo Ann Castle	x	
Board Member, Sandra Craft		x
Board Member, Bob Richards	x	
Board Member, Daris Hartsock	x	
Town Attorney, Michele Brooks	x	
Town Manager, Greg Jones	x	

Others present: Jason Snapp, Larry Sturgill, and Dave Wilson

III. PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AWARDS, APPOINTMENTS, RESIGNATIONS AND CONFIRMATIONS, ADMINISTRATIONS OF OATHS ON INTRODUCTION OF GUESTS.

IV. CONSENT AGENDA

- Approval of agenda

Motion made to amend the agenda to add CLOSED SESSION under Unfinished Business.

Motion by: Jo Ann Castle 2nd by: Bob Richards

VOTE: Aye, 4
Nay,
Absent, 1- Sandra Craft
Abstain,

Motion made to approve the agenda as amended.

Motion by: Bob Richards 2nd by: Daris Hartsock

VOTE: Aye, 4
Nay,
Absent, 1- Sandra Craft
Abstain,

V. APPROVAL OF MINUTES

- Approval of Minutes

Motion made to approve minutes of the Sanitation Authority Meeting from July 9, 2018 and October 8, 2018.

Motion by: Daris Hartsock 2nd by: Bob Richards

VOTE: Aye, 4
Nay,
Absent, 1- Sandra Craft
Abstain,

VI. APPROVAL OF PAYMENTS

- **Motion made to approve payment of bills for October, November, and December, 2018.**

Motion by: Jo Ann Castle 2nd by: Daris Hartsock

VOTE: Aye, 4
 Nay,
 Absent, 1- Sandra Craft
 Abstain,

VII. COMMUNICATIONS

NONE

VIII. PUBLIC COMMENT

NONE

IX. UNFINISHED BUSINESS

CLOSED SESSION

Motion made for Sanitation Authority to enter into closed session to discuss 1.) Legal matters concerning the contract and to invite Jason Snapp, CPA Larry Sturgill, and Engineer Dave Wilson to attend the closed session discussion.

Motion by: Bob Richards

2nd by: Daris Hartsock

VOTE: Aye, 4
 Nay,
 Absent, 1- Sandra Craft
 Abstain,

Chairman Roger Cassell opened the closed session at 6:14

RETURN FROM CLOSED SESSION

Sanitation Authority returned from closed session at 6:48 P.M.

Motion made for Sanitation Authority to return from closed session.

Motion by: Jo Ann Castle

2nd by: Daris Hartsock

VOTE: Aye, 4
 Nay,
 Absent, 1- Sandra Craft
 Abstain,

CERTIFICATION OF CLOSED MEETING – Read by: Town Attorney Michele Brooks

WHEREAS, the Gate City Sanitation Authority has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-7312 of the Code of Virginia requires a certification by the Sanitation Authority that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Gate City Sanitation Authority hereby certifies that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirement by Virginia law were discussed in closed meeting to which this certification applies and (2) only such business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Sanitation Authority.

ROLL CALL VOTE: Chairman, Roger Cassell A YE
 Vice-Chair, Jo Ann Castle A YE
 Board Member, Sandra Craft (ABSENT)
 Board Member, Bob Richards A YE
 Board Member, Daris Hartsock A YE

NO MOTIONS COMING OUT OF CLOSED SESSION RECEIVED- MOVE FORWARD

- **Update on DEQ Wastewater Line Replacement**

Jason Snapp discusses the need for an easement from Claude Lane, who is deceased and his heirs (Deborah Gillenwater) now own the property on Magnolia Avenue. This is the easement that is holding up the majority of progress on the project but Jason is confident that the easement will be obtained by J.R. There are four other easements needed on Magnolia Avenue that could require possible concessions from the town including taxes and trash removal. These are owned by Darren Jones and Terry Begley. A mussel study is also required on Little Moccasin Creek within 6 months of construction. Discussion of purchasing the easement from Terry Begley (900 sq. ft) as right of way. Gaining approval from funding agencies and VDOT and a decision from the Sanitation Authority on how to proceed with the bids are the final factors needed by Jason Snapp and his team. Making the locations that do not want to proceed without concessions an additive bid item on the project, will allow the project to go ahead and proceed. These locations would be contingent on financial supply for the project. Discussions with the two property owners will occur and then a decision can be made on how to proceed with the project.

X. NEW BUSINESS

- **PSA Billing Audit**- Discussed in Closed Session

XI. OTHER BUSINESS - NONE

XII. ADJOURN

Motion made for Board to adjourn to quarterly Sanitation Authority Meeting on April 8, 2019, at 6:00 p.m.

Motion by: Daris Hartsock 2nd by: Jo Ann Castle

VOTE: Aye, 4
 Nay,
 Absent 1- Sandra Craft
 Abstain,

Chair Roger Cassell, adjourned the meeting at 7:19 P.M.

Roger Cassell – Chair

Deputy Town Clerk – Lisa Loggans