I. CALL TO ORDER

Roger Cassell, Chairman/Council Member, called the meeting to order at 6:02 P.M.

II. ROLL CALL – Town Clerk, Wayne Bledsoe

PRESENT:
Chairman, Roger Cassell
Vice-Chair, Daris Hartsock
Board Member, Dewey Breeding
Board Member, Greg Carter
Board Member, Jim Craft
Town Attorney, Michele Brooks
Town Manager, Greg Jones

ABSENT:
Chairman, Roger Cassell
Vice-Chair, Daris Hartsock
Board Member, Dewey Breeding
Vice-Chair, Daris Hartsock
Board Member, Greg Carter
Board Member, Jim Craft
Town Attorney, Michele Brooks
Town Manager, Greg Jones

Others present: Dave Wilson, Jason Snapp (Mattern & Craig)

III. PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AWARDS, APPOINTMENTS, RESIGNATIONS AND CONFIRMATIONS, ADMINISTRATIONS OF OATHS ON INTRODUCTION OF GUESTS.

NONE

IV. CONSENT AGENDA

- Approval of Bills
  Motion made to approve payment of bills for October 2017.
  Motion by: Board Member, Dewey Breeding
  VOTE: Yeas, 5
  Nays,
  Absent,
  Abstain,

  2nd by: Vice-Chair, Daris Hartsock

  Motion carries.

  Motion made to approve payment of bills for November 2017.
  Motion by: Board Member, Jim Craft
  VOTE: Yeas, 5
  Nays,
  Absent,
  Abstain,

  2nd by: Board Member, Dewey Breeding

  Motion carries.

  Motion made to approve payment of bills for December 2017.
  Motion by: Vice-Chair, Daris Hartsock
  VOTE: Yeas, 5
  Nays,
  Absent,
  Abstain,

  2nd by: Board Member, Jim Craft

  Motion carries.
V. APPROVAL OF MINUTES
   • Approval of Minutes
     Motion made to approve minutes of the Sanitation Authority Quarterly Meeting from October 9, 2017.
     Motion by: Board Member, Jim Craft  2nd by: Board Member, Dewey Breeding
     VOTE: Yeas, 5
     Nays, Absent, Abstain,
     Motion carries.

VI. COMMUNICATIONS
    NONE

VII. PUBLIC COMMENT
    NONE

VIII. UNFINISHED BUSINESS
    NONE

IX. NEW BUSINESS
    • Accept Resignation of Greg Carter from Sanitation Authority.
      Written letter of resignation submitted to Chair Roger Cassell. Mr. Carter wishes to resign due to no longer residing and/or owning property within the Town of Gate City.
      Motion made to accept resignation of Greg Carter from Sanitation Authority Board.
      Motion by: Board Member, Jim Craft  2nd by: Board Member, Dewey Breeding
      VOTE: Yeas, 5
      Nays, Absent, Abstain,
      Motion carries.

    • Accept application of Jo Ann Castle to Sanitation Authority.
      Motion made to accept application of Jo Ann Castle to Sanitation Authority.
      Motion by: Vice-Chair, Daris Hartsock  2nd by: Board Member, Dewey Breeding
      VOTE: Yeas, 5
      Nays, Absent, Abstain,
      Motion carries.

    • Purchase pickup trucks
      Lowest bid: FreedomFord – Wise, VA
      In the past, the Sanitation Authority has agreed to pay half for the use of vehicles, equipment, etc. The Town of Gate City has incurred the unexpected cost of hiring a CPA firm, and is also awaiting funding from VDH. With the need of vehicles imminent, the Sanitation Authority makes recommendation to purchase outright the F-250 Crew Cab regular bed vehicle at a cost of $32,779.38. This would cost nearly the same as paying half for 2 vehicles. The Town of Gate City will purchase an F250 regular cab vehicle with a tool bed. (Revision)

**Jo Anne Castle arrives at 6:40 PM**

Motion made to purchase 2018 F250 Crew Cab regular bed vehicle with tool bed from Sanitation Authority savings account for amount of $56,000.
Revise per Sanitation Authority 4-9-18 Meeting and approval of revised minutes: Motion should read: Motion made to purchase 2018 F250 Regular Bed vehicle from Sanitation Authority Savings Account. Amount: $32,779.38

Motion by: Vice-Chair, Daris Hartsock 2nd by: Board Member, Dewey Breeding

VOTE:  
Yeas, 5
Nays, 
Absent, 
Abstain, 

Motion carries.

• **Update on DEQ Water/Sewer Line Replacement Project**
  Dave Wilson and Jason Snapp (Mattern & Craig) gave update on the DEQ Project. Plans and permits have been completed/submitted and are asking for approval of these. Easements need to also be completed within the week. The replacement of sewer/water will be done through a process called pipe bursting. Board Member Daris Hartsock asked for an explanation of this process, and Dave Wilson provided a detailed description of why this process was recommended, and how the pipe bursting process worked. Vice-Chair Roger Cassell asked about the advantages and disadvantages of this process. Dave Wilson also mentioned that another meeting with the Sanitation Authority will occur on 1/31/18 at 9 AM.

• **Update on Scott County PSA Contract**
  A meeting with the Sanitation Authority will be held on 1/31/18 to finalize the PSA contract before submission.

• **Update on Scott County PSA Billing Audit**
  To be discussed at the 1/31/18 Sanitation Authority Meeting.

X. **OTHER BUSINESS**

NONE

XI. **ADJOURN**

Motion made for Board to adjourn to next quarterly meeting on April 9, 2018 at 6:00 p.m.

Motion by: Board Member, Dewey Breeding 2nd by: Vice-Chair, Daris Hartsock

VOTE:  
Yeas, 5
Nays, 
Absent, 
Abstain, 

Motion carries.

Chairman/Council Member, Roger Cassell, adjourned the meeting at 6:51 P.M.

________________________________________  _______________________________________
Roger Cassell – Chair                  Town Clerk – Wayne Bledsoe