



**MARCH 6, 2018**

**GATE CITY PLANNING COMMISSION**

The regular monthly meeting of the Gate City Planning Commission was held Tuesday, March 6, 2018 at Gate City Town Hall at 6:00 pm.

CALL TO ORDER:

Chairman, Delany Herron, called the meeting to order at 6:02 PM and asked the secretary to call the roll.

ROLL CALL:

MEMBERS PRESENT: Jo Ann Castle, Delany Herron, Roger Cassell, and Vickie Roberts.

MEMBERS ABSENT: Margaret Falin.

ALSO PRESENT: Michelle Brooks, Gate City Town Attorney. Greg Jones, Gate City Town Manager

GUESTS PRESENT: None.

DETERMINATION OF A QUORUM:

With four (4) voting members present, the requirements for a quorum are met.

PUBLIC EXPRESSION:

No one present.

REVIEW AND ADOPTION OF MINUTES:

The minutes from the last regular meeting held February 6, 2018 were presented.

Motion made by Vickie Roberts and seconded by Roger Cassell to adopt the minutes from February 6, 2018, as presented.

VOTING AYE: Jo Ann Castle, Delany Herron, Roger Cassell, and Vickie Roberts.

VOTING NAY: None

ABSENT: Margaret Falin.

ABSTAINING: None

MOTION CARRIED

REPORTS:

(A) SECRETARY: Nothing to report.

(B) COMMITTEES:

- 1) Comprehensive Plan: Nothing to report.
- 2) Land Use: Nothing to report.
- 3) Subdivision: Nothing to report.
- 4) Zoning: Nothing to report.
- 5) Capital Improvements: Nothing to report.

A) ZONING ADMINISTRATOR:

- 1) Will defer comments to unfinished and new business.

B) TOWN COUNCIL REPRESENTATIVE MEMBER:

Nothing to report.

C.) GATE CITY TOWN ATTORNEY:

Nothing to report.

UNFINISHED BUSINESS:

- 1) Mr. Jones assured Planning Commission members that the two on-going park projects will be addressed in the proposed 2018-2019 budget.
- 2) The work trailer installed at the old train depot site on Depot Street has met and completed the implementation of all permits.
- 3) After brief discussion of HB 1258, effectively eliminating local control over the installation, operation, placement and replacement of telecommunications facilities and equipment within the city limits, Mr. Jones presented a draft letter in opposition to the passage of this bill.

On motion by Jo Ann Castle and seconded by Vickie Roberts, members of the Gate City Planning Commission recommend that Town Council submit a letter of opposition to the passage of this bill to all appropriate individuals and agencies.

VOTING AYE: Jo Ann Castle, Delany Herron, Roger Cassell, and Vickie Roberts.

VOTING NAY: None

ABSENT: Margaret Falin.

ABSTAINING: None

MOTION CARRIED

NEW BUSINESS:

- 1) Mr. Jones informed the Commission that a Taco Bell Restaurant will be built on the now abandoned Pizza Hut property.
- 2) The stakes placed at Gateway Park to mark the location for placement of the historical signs being moved from the current V-DOT picnic area are on the wrong side of the proposed entrance. Mr. Jones will contact V-DOT concerning locating the signs on the north side of the entrance.

ITEMS NOT ON AGENDA:

- 1) Jo Ann Castle questioned the number of properties within the Gate City Town limits that are unassigned, with no owner listed. Attorney Brooks stated that there are a few but all are small parcels generally located adjacent to or between existing developed properties. All are more than likely to be simple cases of improper property descriptions on recorded deeds.
- 2) Vickie Roberts asked for clarification on the definitions of Land Use and Capital Improvements. Generally the uses and application of real estate within the city limits is addressed by the Land Use designation. Capital Improvement is directed toward the infrastructure and long term monetary investment in construction, maintenance and services.
- 3) Delany Herron requested a list of current Board of Zoning Appeals members. Mr. Jones will provide that list.

ADJOURNMENT:

With nothing further to discuss, a motion for adjournment was made by Vickie Roberts and seconded by Roger Cassell.

VOTING AYE: Jo Ann Castle, Delany Herron, Roger Cassell, and Vickie Roberts.

VOTING NAY: None

ABSENT: Margaret Falin.

ABSTAINING: None

MOTION CARRIED

Meeting adjourned at 6:36pm.

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Jo Ann Castle, Secretary

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Delany Herron, Chairman  
Approved 4-3-2018