



**JUNE 6, 2017**

**GATE CITY PLANNING COMMISSION**

The regular monthly meeting of the Gate City Planning Commission was held Tuesday, June 6, 2017 at Gate City Town Hall at 6:00 pm.

CALL TO ORDER:

In the absence of the Chairman, the Vice-Chairman, Vickie Roberts called the meeting to order at 6:08 pm and asked the secretary to call the roll.

ROLL CALL:

MEMBERS PRESENT: Jo Ann Castle, Vickie Roberts and Roger Cassell.

MEMBERS ABSENT: Margaret Falin and Delaney Herron.

ALSO PRESENT: Michele Brooks, Gate City Town Attorney and Greg Jones, Gate City Town Manager

GUESTS PRESENT: None.

DETERMINATION OF A QUORUM:

With three (3) voting members present, the requirements for a quorum are met.

PUBLIC EXPRESSION:

No one present.

REVIEW AND ADOPTION OF MINUTES:

The minutes from the last regular meeting held May 2, 2017, 2017 were presented.

Motion made by Roger Cassell and seconded by Jo Ann Castle to adopt the minutes from May 2, 2017, as presented.

VOTING AYE: Jo Ann Castle, Vickie Roberts and Roger Cassell.

VOTING NAY: None

ABSENT: Margaret Falin and Delaney Herron.

ABSTAINING: None

MOTION CARRIED

## REPORTS:

(A) SECRETARY: Nothing to report

(B) COMMITTEES:

- 1) Comprehensive Plan: Nothing to report.
- 2) Land Use: Comments deferred to Unfinished Business.
- 3) Subdivision: Nothing to report.
- 4) Zoning: Nothing to report.
- 5) Capital Improvements: Nothing to report.

A) ZONING ADMINISTRATOR:

Mr. Jones will defer his remarks to New and Unfinished Business.

B) TOWN COUNCIL REPRESENTATIVE MEMBER:

Nothing to report.

C.) GATE CITY TOWN ATTORNEY:

Nothing to report.

## UNFINISHED BUSINESS:

- 1) Picnic tables have been installed at Gateway Park.
- 2) Greg Jones and the land Use Committee members met at the proposed dog park and identified seven trees that should be removed. Greg will get estimates from licensed/insured contractors for this project. (Note: as of this meeting date, only two estimates have been received.) An approximate boundary for the fencing was also determined and suggestions were discussed for the diversion of water run-off.
- 3) Discussion of amendments to the Sections 30-182, C-1 and 30-214, C-2 of the Comprehensive Zoning Ordinance along with updates to Section 30-3, Definitions.

## NEW BUSINESS:

- 1) Property at 723 W. Jackson Street, in Residential Zone R-2, is being used as a business. The operators of the business have filed an application for a Special Exception and Use permit.

On motion by Jo Ann Castle and seconded by Vickie Roberts, Commission refers this application to Town Council for public hearing.

VOTING AYE: Jo Ann Castle, Vickie Roberts and Roger Cassell.

VOTING NAY: None

ABSENT: Margaret Falin and Delaney Herron.

ABSTAINING: None

MOTION CARRIED

ITEMS NOT ON AGENDA:

ADJOURNMENT:

With nothing further to discuss, a motion for adjournment was made by Jo Ann Castle and seconded by Vickie Roberts.

VOTING AYE: Jo Ann Castle, Vickie Roberts and Roger Cassell.

VOTING NAY: None

ABSENT: Margaret Falin and Delaney Herron.

ABSTAINING: None

MOTION CARRIED

Meeting adjourned at 6:55 pm.

---

Jo Ann Castle, Secretary

---

Delany Herron, Chairman  
Approved 7-4-2017