



MAY 2, 2017

GATE CITY PLANNING COMMISSION

The regular monthly meeting of the Gate City Planning Commission was held Tuesday, May 2, 2017 at Gate City Town Hall at 6:00 pm.

CALL TO ORDER:

Chairman Delany Herron, called the meeting to order at 6:01 pm and asked the secretary to call the roll.

ROLL CALL:

MEMBERS PRESENT: Margaret Falin, Jo Ann Castle, Vickie Roberts and Delany Herron.

MEMBERS ABSENT: Roger Cassell.

ALSO PRESENT: Michele Brooks, Gate City Town Attorney and Greg Jones, Gate City Town Manager

GUESTS PRESENT: None.

DETERMINATION OF A QUORUM:

With four (4) voting members present, the requirements for a quorum are met.

PUBLIC EXPRESSION:

No one present.

REVIEW AND ADOPTION OF MINUTES:

The minutes from the last regular meeting held April 4, 2017, 2017 were presented.

Motion made by Vickie Roberts and seconded by Jo Ann Castle to adopt the minutes from April 4, 2017, as presented.

VOTING AYE: Margaret Falin, Jo Ann Castle, Vickie Roberts and Delany Herron.

VOTING NAY: None

ABSENT: Roger Cassell

ABSTAINING: None

MOTION CARRIED

REPORTS:

(A) SECRETARY: Nothing to report

(B) COMMITTEES:

- 1) Comprehensive Plan: Nothing to report.
- 2) Land Use: Nothing to report
- 3) Subdivision: Nothing to report.
- 4) Zoning: Nothing to report.
- 5) Capital Improvements: Nothing to report.

A) ZONING ADMINISTRATOR:

Mr. Jones will defer his remarks to New and Unfinished Business.

B) TOWN COUNCIL REPRESENTATIVE MEMBER:

Absent.

C.) GATE CITY TOWN ATTORNEY:

Nothing to report.

UNFINISHED BUSINESS:

- 1) Picnic tables for Gateway Park and the proposed dog park have arrived.
- 2) Committee members will plan a site visit to the proposed dog park to determine which trees should be removed and the approximate fence line. Vickie Roberts suggested that some businesses and individuals might be approached concerning donations in exchange for citations on various features within the dog park.
- 3) Discussion of amendments to the C1 and C2 Sections of the Comprehensive Zoning Ordinance. Town Council will hold a public hearing on these changes.

NEW BUSINESS:

- 1) The recent purchaser of a house on Manville Road has requested that the Town clear and develop the alley behind her house. Mr. Jones has visited the site and spoken with neighbors who have property surveys showing their lot lines in the middle of the alley. City maps show the existence of

the alley shared by properties on Cleveland Street and Manville Road. There is no know requirement that the Town maintain an alley.

ITEMS NOT ON AGENDA:

- 1) Vickie Roberts reports that a citizen has questioned her concerning a creek near her house that has been blocked by brush caught against a fence across the creek.
- 2) Ms. Roberts also asked what procedure she should follow to build a step on the sidewalk alongside her building on Antique Street.
- 3) Delany Herron brought up the possibility that there may be requirements applicable to the use of drone aircraft over the Town.

ADJOURNMENT:

With nothing further to discuss, a motion for adjournment was made by Jo Ann Castle and seconded by Vickie Roberts.

VOTING AYE: Margaret Falin, Jo Ann Castle, Vicki Roberts and Delany Herron.

VOTING NAY: None

ABSENT: Roger Cassell

ABSTAINING: None

MOTION CARRIED

Meeting adjourned at 7:27 pm.

Jo Ann Castle, Secretary

Delany Herron, Chairman
Approved 6-6-2017