



DECEMBER 6, 2016

GATE CITY PLANNING COMMISSION

The regular monthly meeting of the Gate City Planning Commission was held Tuesday, December 6, 2016 at Gate City Town Hall at 6:00 pm.

CALL TO ORDER:

Chairman Delany Herron, called the meeting to order at 6:12 pm and asked the secretary to call the roll.

ROLL CALL:

MEMBERS PRESENT: Roger Cassell, Jo Ann Castle, and Delany Herron.

MEMBERS ABSENT: Vickie Roberts, and Margaret Falin

ALSO PRESENT: Michele Brooks, Gate City Town Attorney and Greg Jones, Gate City Town Manager

GUESTS PRESENT: None

DETERMINATION OF A QUORUM:

With three (3) voting members present, the requirements for a quorum are met.

PUBLIC EXPRESSION:

No one present.

REVIEW AND ADOPTION OF MINUTES:

The minutes from the last regular meeting held November 1, 2016 were presented.

Motion made by Jo Ann Castle and seconded by Roger Cassell to adopt the minutes from November 1, 2016, as presented.

VOTING AYE: Roger Cassell, Jo Ann Castle, and Delany Herron.

VOTING NAY: None

ABSENT: Vickie Roberts and Margaret Falin

ABSTAINING: None

MOTION CARRIED

REPORTS:

(A) **SECRETARY:** Reminder that January is our organizational meeting and we will be electing officers for 2017.

B) COMMITTEES:

- 1) Comprehensive Plan: Nothing to report.
- 2) Land Use: Nothing to report
- 3) Subdivision: Nothing to report.
- 4) Zoning: Nothing to report.

5) Capital Improvements: Nothing to report.

A) **ZONING ADMINISTRATOR:**

County Office Building on the lower level of the Lonesome Pine Regional Library, has requested a second entrance, from Water Street, into the parking area serving the office. Currently, the parking area is surrounding by fencing limiting access and egress to only one space off Library Avenue. The water conveyance draining from the parking lot toward Water Street will not be affected by the construction of the new exit.

V-DOTS's change to the parking slot markings on Jackson Street is still in the design stages.

A recent visit from a V-DOT engineer, who specializes in cross-walks, informed Mr. Jones that the cross- walk islands are on the wrong side of the actual cross walks. The islands should be in front of the cross hatched walking area. He also stated that some of the handicapped parking spaces will be relocated closer to the handicapped ramps and that the crosswalk at the junction of Kane and Jackson Street will be removed.

Gateway Mr. Jones will order five picnic tables from the Dept. of Corrections. Three will be placed at Park and two at the new dog park.

B) **TOWN COUNCIL REPRESENTATIVE MEMBER:**

His recommendation is to contact the company who designed the original set-up and determine the cost of having the same company repair the light.

lighting for Mr. Cassell has consulted an AEP representative to discuss future convenience and security Gateway Park, to include nighttime lighting of the LOVE sign.

He also suggested that the second Old King Ford property, at the intersection of US Hwy 23-N and Filter Plant Road is not being maintained by V-DOT and might eventually be brought under Gate City's control.

Mr. Jones told the Commission that V-DOT may be planning to construct a left turn lane at that site.

Gate City Frontier will actively begin the restoration of the Gate City Theater as funds become available.

C.) **GATE CITY TOWN ATTORNEY:**

Nothing to report.

UNFINISHED BUSINESS:

(1) The Land Use Committee will postpone its design/plan site visit to the proposed Gate City Dog Park until weather is more agreeable in the spring.

NEW BUSINESS:

- 1) Motion made by Jo Ann Castle and seconded by Roger Cassell to request Town Council re-appoint Mrs. Vickie Roberts to a 4-yr term on the Planning Commission to run from January 1, 2017 thru December 31, 2020.

VOTING AYE: Roger Cassell, Jo Ann Castle, and Delany Herron.

VOTING NAY: None

ABSENT: Vickie Roberts and Margaret Falin

ABSTAINING: None

MOTION CARRIED

- 2) Motion made by Jo Ann Castle and seconded by Roger Cassell to request Town Council appoint Mrs. Margaret Falin to a one-year term on the Gate City Board of Zoning Appeals, effective January 1, 2017 and ending December 31, 2017.

VOTING AYE: Roger Cassell, Jo Ann Castle, and Delany Herron.

VOTING NAY: None

ABSENT: Vickie Roberts and Margaret Falin

ABSTAINING: None

MOTION CARRIED

Please accompany Mrs. Falin's appointment with a Letter of Appointment, to include instructions for being sworn in by the Scott County Circuit Court Clerk.

ADJOURNMENT:

With nothing further to discuss, a motion for adjournment was made by Roger Cassell and seconded by Jo Ann Castle.

VOTING AYE: Roger Cassell, Jo Ann Castle, and Delany Herron.

VOTING NAY: None

ABSENT: Vickie Roberts and Margaret Falin

ABSTAINING: None

MOTION CARRIED

Meeting adjourned at 7:15 pm.

Jo Ann Castle, Secretary

Delany Herron, Chairman
Approved 1-3-2017