



**OCTOBER 4, 2016**

**GATE CITY PLANNING COMMISSION**

The regular monthly meeting of the Gate City Planning Commission was held Tuesday, October 4, 2016 at Gate City Town Hall at 6:00 pm.

**CALL TO ORDER:**

Chairman Delany Herron, called the meeting to order at 6:05 pm and asked the secretary to call the roll.

**ROLL CALL:**

MEMBERS PRESENT: Roger Cassell, Jo Ann Castle, Vickie Roberts and Delany Herron.

MEMBERS ABSENT: Margaret Falin

ALSO PRESENT: Michele Brooks, Gate City Town Attorney and Gate City Town Manager, Greg Jones

GUESTS PRESENT: David Sanders and Cheryl Kemp

**DETERMINATION OF A QUORUM:**

With four (4) voting members present, the requirements for a quorum are met.

**PUBLIC EXPRESSION:**

No one present.

**REVIEW AND ADOPTION OF MINUTES:**

The minutes from the last regular meeting held September 6, 2016 were presented.

Motion made by Vickie Roberts and seconded by Delany Herron to adopt the minutes from September 6, 2016, as presented.

VOTING AYE: Roger Cassell, Jo Ann Castle, Vickie Roberts, and Delany Herron.

VOTING NAY: None

ABSENT: Margaret Falin

ABSTAINING: None

MOTION CARRIED

**REPORTS:**

(A) **SECRETARY:** Nothing to report

**B) COMMITTEES:**

1) Comprehensive Plan: Nothing to report.

2) Land Use: Nothing to report

3) Subdivision: Nothing to report.

4) Zoning: Nothing to report.

5) Capital Improvements: Nothing to report.

A) **ZONING ADMINISTRATOR:**

Nothing to report

B) **TOWN COUNCIL REPRESENTATIVE MEMBER:**

Nothing to report.

C.) **GATE CITY TOWN ATTORNEY:**

Nothing to report.

**UNFINISHED BUSINESS:**

- 1) Mr. Jones presented the Gate City Tourism Zone Ordinance for final reading.

After brief discussion, Delany Herron made a motion that the Planning Commission recommend that the Gate City Tourism Zone Ordinance be adopted by Gate City Town Council.

Motion seconded by Vickie Roberts.

VOTING AYE: Roger Cassell, Jo Ann Castle, Vickie Roberts, and Delany Herron.

VOTING NAY: None

ABSENT: Margaret Falin

ABSTAINING: None

MOTION CARRIED

- (2) Mr. Jones reported that the information kiosk located at the V-DOT rest area has been relocated to the new Gate City Gateway Park. He also informed the Commission that it is very likely that the State Historical Markers from the same location will be moved to the new park when they have been repaired and updated.

The land use committee will meet at the proposed dog park to begin site planning when Mr. Jones is available.

**NEW BUSINESS:**

Mr. David Sanders and Ms. Cheryl Kemp live in a mobile home at 1552 E. Jackson Street. The home has had severe water damage and Mr. Sanders has applied for a zoning permit to replace it with a new mobile home. The permit was denied because the site is located in an R-1 residential district. He came before the Commission to request a Special Exception Permit.

After brief discussion, Jo Ann Castle made a motion that the Planning Commission recommend that the Gate City Town Council approve this application with a Special Exception and Use Permit.

Motion seconded by Vickie Roberts.

VOTING AYE: Roger Cassell, Jo Ann Castle, Vickie Roberts, and Delany Herron.

VOTING NAY: None

ABSENT: Margaret Falin

ABSTAINING: None

MOTION CARRIED

**ADJOURNMENT:**

With nothing further to discuss, a motion for adjournment was made by Vickie Roberts and seconded by Delany Herron.

VOTING AYE: Jo Ann Castle, Vickie Roberts, Delany Herron, and Roger Cassell.

VOTING NAY: None

ABSENT: Margaret Falin

ABSTAINING: None

MOTION CARRIED

Meeting adjourned at 6:36 pm.

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Secretary, Jo Ann Castle

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Delany Herron, Chairman  
Approved 11-1-2016