



## **GATE CITY PLANNING COMMISSION**

June 2, 2015

The regular monthly meeting of the Gate City Planning Commission was held Tuesday, June 2, 2015 at Gate City Town Hall at 6:00 pm.

### **CALL TO ORDER:**

The Chairman called the meeting to order at 6:05 pm.

### **ROLL CALL:**

MEMBERS PRESENT: Roger Cassell, Jo Ann Castle, Delany Herron, Margaret Falin and Vickie Roberts.

MEMBERS ABSENT: None

ALSO PRESENT: Michele Brooks, Gate City Town Attorney and Greg Jones, Gate City Town Administrator.

GUESTS PRESENT: None

### **DETERMINATION OF A QUORUM:**

With five (5) voting members present, the requirements for a quorum are met.

### **PUBLIC EXPRESSION:**

None present requesting audience.

### **REVIEW AND ADOPTION OF MINUTES:**

The minutes from the last regular meeting held May 5, 2015 were presented.

Motion made by Margaret Falin and seconded by Vickie Roberts to adopt the minutes from May 5, 2015.

VOTING AYE: Roger Cassell, Jo Ann Castle, Delany Herron, Margaret Falin and Vickie Roberts.

VOTING NAY: None

ABSENT: None

ABSTAINING: None

MOTION CARRIED

### **REPORTS:**

(A) **SECRETARY:** Nothing to report.

### **B) COMMITTEES:**

1) Comprehensive Plan: Nothing to report.

2) Land Use: Committee member Vickie Roberts along with her husband visited the site of the new Gate City Wayside Park on US Hwy 23-N to determine the best location for the Virginia 'LOVE' sign. They agreed that a barrier between the area leased for the park and the remaining property surrounding the leased area should be erected before a site for the sign could be assigned. Ms. Roberts suggests a black chain link fence around the park area would delineate the park from the remaining land and would not be visually obtrusive to visitors.

- 3) Subdivision: Nothing to report.
- 4) Zoning: Nothing to report.
- 5) Capital Improvements: Nothing to report.

A) **ZONING ADMINISTRATOR:**

(1) Greg Jones informed the Commission that a permit application has been filed for a highway entrance to the new Gate City Wayside Park.

(2) Mr. Jones reported that the V-DOT representative was not able to attend the current meeting, as planned, but would attend our July meeting to discuss plans for vehicle access to the new Gate City Sports Complex on Filter Plant Road.

(3) Mr. Jones has met with persons regarding the Kane Street development project and states that he is expecting a Letter of Intent to be presented soon. He also was told that construction could include a pharmacy, a walk-in clinic and a retail establishment with possible apartments or condo-type residences to be constructed on the second level of some or all the buildings. A walking path will be put in place to connect this development to Park Street to provide foot traffic access to Grogan Park and the remaining proposed walking trail around Gate City.

(B) **TOWN COUNCIL REPRESENTATIVE MEMBER:**

(A) Nothing to report.

C.) **GATE CITY TOWN ATTORNEY:**

(A.) Nothing to report.

**UNFINISHED BUSINESS:**

- (1) After brief discussion concerning the request made to close an un-opened portion of Old Rye Cove Road, it was decided to ask the requester to attend the next Commission meeting, with maps to show the exact location of the un-opened street in relation to other properties in the immediate area.

**ITEMS NOT ON AGENDA**

**ADJOURNMENT:**

With nothing further to discuss, a motion for adjournment was made by Vickie Roberts and seconded by Roger Cassell.

VOTING AYE: Roger Cassell, Jo Ann Castle, Delany Herron, Margaret Falin and Vickie Roberts.

VOTING NAY: None

ABSENT: None

ABSTAINING: None

MOTION CARRIED

Meeting adjourned at 6:43 PM

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Secretary, Jo Ann Castle

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Delany Herron, Chairman  
Approved: 7-7-2015