



***GATE CITY COUNCIL MINUTES
GATE CITY COUNCIL EMERGENCY CALLED MEETING
NOVEMBER 19, 2015
156 E. JACKSON ST.
6:00 P.M.***

I. Mayor, Frances Perry, called the Special Called Meeting to order at 6:00 P.M.

II. ROLL CALL Greg Jones, Town Manager

| | Present | Absent |
|--------------------------------------|---------|--------|
| Mayor, Frances Perry | Yeah | |
| Vice Mayor, Allan "Cotton" Roberts | Yeah | |
| Council Member, Roger Cassell | Yeah | |
| Council Member, Robin Richards | Yeah | |
| Council Member, Wallace W. Ross, Jr. | Yeah | |
| Council Member, Walter Salyers | | Absent |
| Town Attorney, Michele Brooks | Yeah | |
| Town Manager, Greg Jones | Yeah | |

Others present:

III. NEW BUSINESS

• **Water System Audit.**

Town Manager Greg Jones stated that the purpose for the Emergency Called Meeting was that the Town currently has a water loss ratio of 50%. Mattern & Craig, Inc has proposed a water loss audit to help identify water leaks. Town Council has convened to consider and vote for the proposed water loss audit.

Greg Jones stated that over the past few months the Town has brought in Virginia Rural Water Association in attempts to find leaks. The Town has also sought a Planning Grant from the Virginia Department of Health (VDH) for a water system audit. The Town learned last week that VDH has declined the Planning Grant.

Cody McElroy with Mattern & Craig, Inc stated that he proposes that we subcontract the water system audit to Rye Engineering, Inc from Erin, Tennessee. Rye Engineering, Inc. specializes in water loss management and can start the audit on December 1st, 2015. The Town has approximately 25 miles of water lines. The field work will take two weeks to complete with the Professional Engineering Report (PER) to be completed mid-January 2016. The Town Crew can start repairing leaks as they are discovered. The total cost of the water system audit will be \$30,000.00.

Town Attorney Michele Brooks stated that having Mattern & Craig, Inc subcontract this project will negate the Town's necessity to seek a request for proposals. Council Member Robin Richards asked who we are going to pay for the audit. Town Manager, Greg Jones stated that the town has already appropriated \$33,722.00 for capital improvements for the water tank telemetry system. We can use that funding and address the water tank telemetry system next year.

Vice-Mayor Allan "Cotton" Roberts stated that we need to move forward and capture our leaks. By doing so we will save the Town money by reducing production cost once the leaks are found and fixed.

Council Member Wallace W. Ross, Jr. asked if there will be any additional cost. Cody McElroy stated that the \$30,000.00 quoted is firm. There will not be any additional cost.

Motion made to approve the water system audit in the amount of \$30,000.00

Motion by: Vice-Mayor Allan Roberts 2nd by Council Member Roger Cassell

ROLL CALL VOTE: Yeas, 4
Nays, 0
Absent, 1
Abstain, 0

IV. ADJOURN

Motion made to adjourn.

Motion by: Council Member Roger Cassell 2nd by Council Member Robin Richards

VOTE: Yeas, 4
Nays, 0
Absent, 1
Abstain, 0

IV. EMERGENCY CALLED MEETING CLOSES AT 6:30 PM.

Mayor Frances Perry

Town Manager, Greg Jones