



***GATE CITY TOWN COUNCIL MINUTES  
NOVEMBER 10, 2015  
156 E. JACKSON ST.  
6:30 PM***

**I. COUNCIL MEETING CALLED TO ORDER AT P.M. BY: Mayor - Frances Perry**

**II. ROLL CALL – Town Clerk – Amanda McKenna**

**PRESENT: ABSENT:**

Mayor, Frances Perry	yeah	
Vice Mayor, Allan “Cotton” Roberts	yeah	
Council Member, Roger Cassell	yeah	
Council Member, Robin Richards	yeah	
Council Member, Wallace W. Ross, Jr.	yeah	
Council Member, Walter Salyers		absent
Town Manager, Greg Jones	yeah	
Town Attorney, Michele Brooks	yeah	

Others present: Cody McElroy, Mattern & Craig, Inc.

**III. INVOCATION**

**IV. PLEDGE OF ALLEGIANCE –**

**V. APPROVAL OF AGENDA**

**Motion made to approve the agenda.**  
Mayor, Frances Perry approved.

**VI. PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AWARDS, APPOINTMENTS, RESIGNATIONS AND CONFIRMATIONS, ADMINISTRATION OF OATHS AND INTRODUCTION OF GUESTS.**

- **Officer of the Month- Justin Miller**
- **Campus Drive-In 60 years of business- Recognized by Council**
- **Certificate of Appreciation-Gateway Plaza- Recognized by Council**

**VII. APPROVAL OF MINUTES**

- **Council Meeting on October 13, 2015 as presented?** Mayor approved.
- **Public Hearing on October 29, 2015 as presented?** Mayor approved.

## **VIII. APPROVAL OF PAYMENTS**

**Motion made for approval for payment of bills for October, 2015.**

Motion by: Vice Mayor, Allan Roberts 2nd by: Council Member, Robin Richards

VOTE: Yeas, 4  
Nays,  
Absent, 1  
Abstain,

## **IX. PUBLIC COMMENT**

Mayor Perry closed the public comment session at 6:39 P.M. and opened the consent agenda session.

## **X. COMMUNICATIONS**

## **XI. REPORTS**

### **A. Engineer's Status Report**

**B. Treasurer's Report** – Discussion brought up by questions from Council Member, Wallace W. Ross, Jr., regarding Town Manager salary and Treasurer salary. It was explained that the salaries were adjusted based on medical insurance payments being reduced.

### **C. Codification Committee/Property Maintenance**

### **D. Police Department Report**

### **E. Council Reports**

### **F. Economic Development Committee**

### **G. Historical Committee**

### **H. Manager**

### **I. Park Committee**

### **J. Planning Commission**

### **K. Public Works**

### **L. Sanitation Authority**

### **M. Street Commission**

**N. Safety Committee**

**O. Water Plant**

**P. Events Committee**

**XII. UNFINISHED BUSINESS**

- **Town to write letter to the School Board stating that any type of work is done at the Park would need to be approved by the Town**  
**Motion made to table until next month for Attorney review.**

**XIII. NEW BUSINESS**

- **Pamela Fansler- Dispute water bill and appealing decision of Town Manager.**  
**NO SHOW.**
- **Phyllis Rhodes: Special Exception Zoning Request- Public Hearing December 8, 2015.**  
**Motion made to Advertise for the Public Hearing and send adequate notice to each nearby resident to explain the situation of moving a single wide trailer into a double or triple wide zoned location.**  
Motion by: Vice Mayor, Allen Roberts 2<sup>nd</sup> by: Council Member, Roger Cassell  
VOTE: Yeas, 4  
Nays,  
Absent, 1  
Abstain,
- **Snow Plow for 2013 Super-Duty F-350**  
**Motion made to put a snow plow package on the F-350.**  
Motion by: Council Member, Roger Cassell 2<sup>nd</sup> by: Vice Mayor, Allan Roberts  
VOTE: Yeas, 3  
Nays,  
Absent, 1  
Abstain, 1- Wallace W. Ross, Jr.
- **Auction old Christmas Decorations/wreaths**  
**Motion made to auction the decorations/wreaths.**  
Motion by: Council Member, Robin Richards 2<sup>nd</sup> by: Vice Mayor, Allan Roberts  
VOTE: Yeas, 4  
Nays,  
Absent, 1  
Abstain,
- **Sell 2000 Chevrolet 2500 Blue Pick-Up**  
**Motion made to auction the 2500 Chevrolet blue pick up on govdeals.com.**  
Motion by: Vice Mayor, Allan Roberts 2<sup>nd</sup> by: Council Member, Robin Richards

VOTE: Yeas, 4  
Nays,  
Absent, 1  
Abstain,

- **Approve Request of Proposal (RFP) for a water system audit.**  
Discussion to have this work faster through the Engineers, also schedule an Emergency Called Meeting as soon as the Engineers get back to us with quotes. The urgency is due to losing 50% of the water we are producing.
- **Discuss Annual Employee Appreciation Dinner**  
Mayor, Frances Perry stated that she had the caterers all lined up and we just needed to get a head count on members attending. Also, this will be for employees, committee members, and immediate families only.

#### **IV. PUBLIC COMMENT – NEW BUSINESS – no public.**

#### **XV. CLOSED SESSION**

##### **Motion made for Council to enter into closed session to discuss legal and personnel ONLY.**

Motion by: Vice Mayor, Allan Roberts 2<sup>nd</sup> by: Council Member, Robin Richards

VOTE: Yeas, 3  
Nays, 1-Wallace W. Ross, Jr.  
Absent, 1  
Abstain,

Mayor Perry opened the closed session at 8:00 P.M.

#### **XVI. RETURN FROM CLOSED SESSION**

Council returned from closed session at 8:49 P.M.

##### **Motion made for Council to return from closed session.**

Motion by: Vice Mayor, Allan Roberts 2<sup>nd</sup> by: Council Member, Roger Cassell

VOTE: Yeas, 4  
Nays,  
Absent, 1  
Abstain,

#### **CERTIFICATION OF CLOSED MEETING – Read by: Michele Brooks**

**WHEREAS**, the Gate City Town Council has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.2-7312 of the Code of Virginia requires a certification by the Town Council that such closed meeting was conducted in conformity with Virginia law;

**NOW, THEREFORE, BE IT RESOLVED,** that the Gate City Town Council hereby certifies that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirement by Virginia law were discussed in closed meeting to which this certification applies and (2) only such business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Gate City Town Council.

ROLL CALL VOTE: Yeas, 5 (including Mayor, Frances Perry)  
Nays,  
Absent, 1-Walter Salyers  
Abstain,

**XVII. MOTIONS FROM CLOSED SESSION: None**

Council returned from closed session at 8:50 P.M.

**XVIII. ADJOURN**

**Motion made to adjourn.**

Motion by: Vice Mayor, Allan Roberts 2<sup>nd</sup> by: Council Member, Roger Cassell

VOTE: Yeas, 4  
Nays,  
Absent, 1  
Abstain,

\*Mayor Perry adjourned the meeting at 8:54 P.M., until the next regularly scheduled Council Meeting on December 8, 2015, at 6:30 p.m.

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Frances Perry – Mayor

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Amanda McKenna – Town Clerk