



***GATE CITY TOWN COUNCIL MINUTES
OCTOBER 13, 2015
156 E. JACKSON ST.
6:30 PM***

I. COUNCIL MEETING CALLED TO ORDER AT 6:30 P.M. BY: Mayor - Frances Perry

II. ROLL CALL – Town Clerk – Amanda McKenna

PRESENT: ABSENT:

Mayor, Frances Perry	present
Vice Mayor, Allan “Cotton” Roberts	present
Council Member, Roger Cassell	present
Council Member, Robin Richards	present
Council Member, Wallace W. Ross, Jr.	present
Council Member, Walter Salyers	present
Town Manager, Greg Jones	present
Town Attorney, Michele Brooks	present

Others present: Cody McElroy, Mattern & Craig, Bob Barker, Estil Cemetery, Debbie Kindle, Town Resident, Rebecca Ketchie, Attorney for Estil Cemetery

III. INVOCATION

IV. PLEDGE OF ALLEGIANCE –

V. APPROVAL OF AGENDA

Motion made to approve the agenda with changes made by moving Estil Cemetery to the proclamations section.

Motion by: Vice Mayor, Allan Roberts 2nd by: Council Member, Walter Salyers

VOTE: Yeas, 5
Nays,
Absent,
Abstain,

VI. PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AWARDS, APPOINTMENTS, RESIGNATIONS AND CONFIRMATIONS, ADMINISTRATION OF OATHS AND INTRODUCTION OF GUESTS.

- **Officer of the Month- Dustin Folk**
- **Campus Drive-In 60 years of business- No show**
- **Certificate of Appreciation-Gateway Plaza- No show**
- **Estil Cemetery**

VII. APPROVAL OF MINUTES

- **Council Meeting on September 08, 2015 as presented?** Approved as presented.

VIII. APPROVAL OF PAYMENTS

Motion made for approval for payment of bills for September, 2015.

Motion by: Council Member, Roger Cassell 2nd by: Vice Mayor, Allan Roberts

VOTE: Yeas, 5
 Nays,
 Absent,
 Abstain,

IX. PUBLIC COMMENT – Attorney for Estil Cemetery discussed the process that has been done to be able to sign a deed which they may now legally do. Also has been working with Town Attorney, Michele Brooks to come up with a mutually beneficial agreement concerning the property. Debbie Kindle spoke about property maintenance and a property on Highland St. that is unable to be passed due to the amount of vehicles and equipment parked on the street.

Mayor Perry closed the public comment session at 6:50 P.M. and opened the consent agenda session.

X. COMMUNICATIONS

XI. REPORTS

A. Engineer's Status Report – Cody McElroy read his report.

B. Treasurer's Report – Council Member, Wallace W. Ross, Jr. had a few questions about the Treasurer's Report.

C. Codification Committee/Property Maintenance- Council Member, Walter Salyers questioned the amount of cases being reported and wanted to ensure that we did not just let those go.

D. Police Department Report

E. Council Reports – Vice Mayor, Allan Roberts asked if there was any way that we could look into repairing the wall on the Old Town Hall building as he believes there are birds and things getting into the building. Town Manager, Greg Jones stated that he would look into it. Vice Mayor, Allan Roberts further stated that he would like to know that there will be more speed patrol on Jackson St. He and Council Member, Wallace W. Ross, Jr. discussed their trip to the VML Conference. Council Member, Wallace W. Ross, Jr. discussed that Nashville will be hosting an event with a member from each major city throughout the US and that it would be a good opportunity to meet people. Council Member, Robin Richards stated that she only had one

complaint about someone breaking the Noise Ordinance. Council Member, Roger Cassell wanted to thank the town for allowing him to go to the conference and letting him hear the Governor speak. He was impressed that the Governor had been all over the world making contacts and his speech was really impressive.

F. Economic Development Committee – Vice Mayor, Allan Roberts stated that he was working on Main St. program and went to tourism meeting in Tazewell. He was also able to give breakfast items to over 49 people on the tour bus that came through.

G. Historical Committee

H. Manager- Read report.

I. Park Committee

J. Planning Commission

K. Public Works

L. Sanitation Authority

M. Street Commission

N. Safety Committee

O. Water Plant

P. Events Committee

XII. UNFINISHED BUSINESS

- **Park Committee By-laws**

Discussion about ensuring that Article 1 will cover distribution and that Article 2 will be with Council approval.

Motion made to approve the by-laws.

Motion by: Vice Mayor, Allan Roberts 2nd by: Council Member, Robin Richards

VOTE: Yeas, 5

Nays,

Absent,

Abstain,

- **Town to write letter to the High School stating that any type of work is done at the Park would need to be approved by the Town.**

Discussion to change this from High School to be School Board.

Motion made to table until the next meeting.

XIII. NEW BUSINESS

- **Discuss Crosswalks on Jackson St.**

Discussion about writing letters to VDOT asking that something be done about the crosswalks before any further accidents.

Tabled to adjourned meeting after Public Hearing on October 29, 2015 at 6:30 P.M.

- **Authorizing Bond Resolution - New Peoples Bank Refunding**

Motion made to accept the resolution.

Motion by: Vice Mayor, Allan Roberts 2nd by: Council Member, Walter Salyers

Roll Call VOTE: Yeas, 5

Nays,

Absent,

Abstain,

- **Estil Cemetery**

Motion made to table until after closed session.

- **Town Hall Garage Rental**

Town Manager, Greg Jones stated that there was an offer on the downstairs rental for Crossfit training. They are offering \$850.00 a month. Council Member, Roger Cassell asked if the music would be bothersome to those working in Town Hall. Town Manager, Greg Jones stated that he thought it would be fine.

Motion made to accept the Crossfit training renters at \$850.00 per month.

Motion by: Vice Mayor, Allan Roberts 2nd by: Council Member, Walter Salyers

VOTE: Yeas, 5

Nays,

Absent,

Abstain,

- **Public Hearing for Sidewalk project on Solon St.**

Motion made to have a Public Hearing on October 29, 2015 at 6:30 P.M. to allow proper publication time.

Motion by: Vice Mayor, Allan Roberts 2nd by: Council Member, Roger Cassell

VOTE: Yeas, 5

Nays,

Absent,

Abstain,

- **Transfer from Capital Outlay to General Fund \$19,029 (FY 2015 Funds) for Town Hall Roof**

Motion made to approve the transfer.

Motion by: Vice Mayor, Allan Roberts 2nd by: Council Member, Robin Richards

VOTE: Yeas, 5

Nays,

Absent,

Abstain,

- **Police Department Policy and Procedure Manual**

Town Manager, Greg Jones stated that we would need a couple of council members to review the policy as there had been some changes. Council Member, Robin Richards and Council Member, Walter Salyers will be reviewing and no decisions should be made until after the review.

Motion made to table until December council meeting.

IV. PUBLIC COMMENT – NEW BUSINESS

XV. CLOSED SESSION

Motion made for Council to enter into closed session to discuss legal and personnel issues.

Motion by: Vice Mayor, Allan Roberts 2nd by: Council Member, Walter Salyers

VOTE: Yeas, 5
Nays,
Absent,
Abstain,

Mayor Perry opened the closed session at 8:15 P.M.

XVI. RETURN FROM CLOSED SESSION

Council returned from closed session at 9:17 P.M.

Motion made for Council to return from closed session.

Motion by: Vice Mayor, Allan Roberts 2nd by: Council Member, Robin Richards

VOTE: Yeas, 5
Nays,
Absent,
Abstain,

CERTIFICATION OF CLOSED MEETING – Read by: Michele Brooks

WHEREAS, the Gate City Town Council has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-7312 of the Code of Virginia requires a certification by the Town Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Gate City Town Council hereby certifies that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirement by Virginia law were discussed in closed meeting to which this certification applies and (2) only such business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Gate City Town Council.

Roll Call VOTE: Yeas, 5
Nays,
Absent,
Abstain,

XVII. MOTIONS FROM CLOSED SESSION: None

Council returned from closed session at 9:18 P.M.

XVIII. ADJOURN

Motion made to adjourn.

Motion by: Council Member, Roger Cassell 2nd by: Vice Mayor, Allan Roberts

VOTE: Yeas, 5
Nays,
Absent,
Abstain,

*Mayor Perry adjourned the meeting at 9:26 P.M., until the adjourned Council Meeting on October 29, 2015, at 6:30 p.m.

Frances Perry – Mayor

Amanda McKenna – Town Clerk

Adjourned Meeting October 29, 2015 immediately following Public Hearing.

ADJOURNED COUNCIL MEETING CALLED TO ORDER AT 6:45 P.M.

BY: Mayor - Frances Perry

PRESENT: **ABSENT:**

Mayor, Frances Perry	yeah	
Vice Mayor, Allan “Cotton” Roberts	yeah	
Council Member, Roger Cassell	yeah	
Council Member, Robin Richards	yeah	
Council Member, Wallace W. Ross, Jr.	yeah	
Council Member, Walter Salyers		absent
Town Manager, Greg Jones	yeah	
Town Attorney, Michele Brooks	yeah	

- **Resolution for Crosswalk Maintenance and Crosswalk Visibility on Jackson St. in Downtown Gate City, VA**

Town Manager, Greg Jones read the resolution and stated that there would be pictures and the council letters to VDOT would go along with the resolution when sent to VDOT.

Motion made to accept the resolution as written.

Motion by: Vice Mayor, Allan Roberts 2nd by: Council Member, Roger Cassell

Roll Call VOTE: Yeas, 5 including Mayor, Frances Perry
Nays,
Absent, 1- Walter Salyers
Abstain,

CLOSED SESSION

Motion made for Council to enter into closed session to discuss legal and personnel issues.

Motion by: Vice Mayor, Allan Roberts 2nd by: Council Member, Robin Richards

VOTE: Yeas, 4
Nays,
Absent, 1
Abstain,

Mayor Perry opened the closed session at 6:52 P.M.

XVI. RETURN FROM CLOSED SESSION

Council returned from closed session at 7:20 P.M.

Motion made for Council to return from closed session.

Motion by: Vice Mayor, Allan Roberts 2nd by: Council Member, Robin Richards

VOTE: Yeas, 4
Nays,
Absent, 1
Abstain,

CERTIFICATION OF CLOSED MEETING – Read by: Michele Brooks

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Roll Call VOTE: Yeas, 4
Nays,
Absent, 1
Abstain,

XVII. MOTIONS FROM CLOSED SESSION: None

Council returned from closed session at 7:20 P.M.

Motion made to adjourn.

Motion by: Council Member, Robin Richards 2nd by: Council Member, Roger Cassell

VOTE: Yeas, 4
Nays,

Absent, 1
Abstain,

*Mayor Perry adjourned the meeting at 7:21 P.M., until the next Council Meeting on November 10, 2015, at 6:30 p.m.

Frances Perry – Mayor

Amanda McKenna – Town Clerk