



***GATE CITY SANITATION AUTHORITY MINUTES  
OCTOBER 10, 2012  
156 E. JACKSON ST.  
6:00 PM***

**PUBLIC HEARING**

**Proposed amendment to the Water Policy, Section XIV, regarding sewer tap fees to reflect current fee listed as \$900.00 Residential, and “sewer tap fees will be the minimum fee, with the stipulation that more expenses could be incurred depending on the price of the other equipment and supplies, and that a final total will be based on total materials, as shown via invoices”.**

**I. CALL TO ORDER**

Roger Cassell, Chairman/Council Member called the meeting to order at 6:00 P.M.

**II. ROLL CALL –Town Clerk Kathy Riley**

PRESENT: Chairman/Council Member, Roger Cassell  
Vice-Chair, Daris Hartsock  
Board Member, Jim Craft  
Board Member, Dewey Breeding  
Board Member, Rodney Baker

Others present: Town Manager, Jercy Keller, Town Attorney, Michele Brooks

**III. NEW BUSINESS**

- **Proposed amendment to the Water Policy, Section XIV, regarding sewer tap fees to reflect current fee listed as \$900.00 Residential, and “sewer tap fees will be the minimum fee, with the stipulation that more expenses could be incurred depending on the price of the other equipment and supplies, and that a final total will be based on total materials, as shown via invoices”.**

**Board Member, R. Baker** states it’s pretty straightforward and a prudent issue to do.

**IV. PUBLIC COMMENT - None**

**IV. ADJOURN**

**Public meeting was adjourned at 6:02 P.M.**

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Roger Cassell – Chairman/Council Member

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Town Clerk – Kathy Riley

**I. CALL TO ORDER**

Roger Cassell, Chairman/Council Member called the meeting to order at 6:02 P.M.

**II. ROLL CALL – Town Clerk Kathy Riley**

PRESENT: Chairman/Council Member, Roger Cassell  
Vice-Chair, Daris Hartsock  
Board Member, Jim Craft  
Board Member, Dewey Breeding  
Board Member, Rodney Baker

Others present: Town Manager, Jeremy Keller, Town Attorney, Michele Brooks

**III. PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AWARDS, APPOINTMENTS, RESIGNATIONS AND CONFIRMATIONS, ADMINISTRATIONS OF OATHS ON INTRODUCTION OF GUESTS - None**

**IV. CONSENT ADGENDA**

**Chairman/Council Member, R. Cassell** – Informs the Sanitation Board of non-receipt of the PSA bill for August and September, his plan to contact them regarding the status of the bills and the Town will have to go with a 2013 Dump Truck due to the unavailability of a 2012 which will increase the price of the vehicle by approximately \$2,200.

**Town Attorney, M. Brooks** – Clarifies the portion the Sanitation Authority agreed to pay was for one half of the monetary amount.

- **Approval of Bills.**

**Motion made to approve payment of bills for September, 2012.**

Motion by: Board Member, D. Breeding 2<sup>nd</sup> by: Board Member, J. Craft

VOTE: Yeas, 5  
Nays, 0  
Absent 0  
Abstain 0

**V. APPROVAL OF MINUTES**

- **Approval of Minutes.**

**Motion made to approve minutes of the Sanitation Authority meeting minutes from September 11, 2012.**

Motion by: Board Member, R. Baker 2<sup>nd</sup> by: Vice Chair, D. Hartsock

VOTE: Yeas, 5  
Nays, 0  
Absent, 0  
Abstain, 0

**V. COMMUNICATIONS - None**

**VI. PUBLIC COMMENT – None**

## **VII. UNFINISHED BUSINESS**

**Chairman/Council Member, R. Cassell** – Refers to letter received from the Lane Group, about the sewer tap at the quarry pond, that was sent to Mark Jenkins and his conversation he had with Mark Jenkins regarding this letter from John Broskey.

**Board Member, D. Breeding** – Asked if they tapped in with Town Manager, J. Keller responding Mr. Broskey informed him yes they did, but no tap fee was received from them.

**Board Member, R. Baker** – Asks about sending a letter requesting payment for the tap fee.

**Town Manager, J. Keller** – Informed the Board of the meeting he had with John Broskey with Mr. Broskey saying it went according to plan, but this has not been verified.

**Vice Chair, D. Hartsock** – Questions about possible problems down the road, who is responsible to correct them.

**Town Attorney, M. Brooks** – Reads the letter written by Town Manager that will be sent to the Lane Group.

**Board Member, R. Baker** – Suggests requesting for certification from the engineer regarding the work performed that it was according to design, with Vice Chair, D. Hartsock agreeing it would be a good idea to get the certification from the engineer.

**Board Member, R. Baker** – States he would still like copies of the permits, along with the tap fee.

## **VIII. NEW BUSINESS**

- **Rex McCarty request for a sewer tap at 263 W. Jackson Street, Sherry Wilson's office.**

**Town Manager, J. Keller** – Explains to the Sanitation Authority of Mr. McCarty's request for another sewer tap for Salon on Jackson, Virginia Star and Sherry Wilson due to sewer problems, the location of the line and an approximation of 175' of line to connect.

**Vice Chair, D. Hartsock** states his concern of who will bear the cost for the additional line.

**Motion made to table Mr. McCarty's request for the sewer tap until the end of the meeting until the Board decides on the adoption to the new amendment to the tap fee.**

Motion by: Board Member, R. Baker 2<sup>nd</sup> by: Vice Chair, D. Hartsock

Vote: Yeas,	5
Nays,	0
Absent,	0
Abstain,	0

- **Decision regarding the proposed amendment to the Water Policy, Section XIV, regarding sewer tap fees to reflect current fee listed as \$900.00 Residential, and "sewer tap fees will be the minimum fee, with the stipulation that more expenses could be incurred depending on the price of the other equipment and supplies, and that a final total will be based on total materials, as shown via invoices".**

**Board Member, R. Baker** – Questions if it is just materials or materials and labor.

**Town Manager, J. Keller** - States it can be placed in, but it is Town Crew on regularly scheduled hours, but it is up to the Sanitation Board to make the decision with the Board discussing the option further.

**Motion made to amend to the sewer tap fees in the Water Policy as proposed in Section XIV regarding sewer tap fees as written.**

Motion by: Board Member, R. Baker 2<sup>nd</sup> by: Vice Chair, D. Hartsock

VOTE: Yeas,	5
Nays,	0
Absent,	0
Abstain,	0

**IX. OTHER BUSINESS**

- **Decision regarding Mr. Rex McCarty's request for sewer tap.**

**Chairman/Council Member, R. Cassell** – Questions if it would exceed the \$900 fee with Town Manager, J. Keller explaining to the Board of the running of the lines from the building and possible location of the sewer lateral.

**Town Attorney, M. Brooks** – Asks if Mr. McCarty is aware of the proposed policy with Town Manager, J. Keller responding he's aware there is a tap fee involved, but not sure if he's aware of the proposed change.

**Board Member, R. Baker** – Suggests he is made aware of the change before we start.

**Motion made to approve Mr. McCarty's request to do a sewer tap at 263 W. Jackson and make him aware of the amended policy regarding the sewer tap fee.**

Motion by: Vice Chair, D. Hartsock 2<sup>nd</sup> by: Board Member, R. Baker

VOTE: Yeas,	5
Nays,	0
Absent,	0
Abstain,	0

**X. ADJOURN**

**Motion made for Board to adjourn to next regularly scheduled Sanitation Meeting on November 14, 2012 at 6:00 p.m.**

Motion by: Board Member, D. Breeding 2<sup>nd</sup> by: Board Member, R. Baker

VOTE: Yeas,	5
Nays,	0
Absent	0
Abstain,	0

Chairman/Council Member, Roger Cassell, adjourned the meeting at 6:35 P.M.

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Roger Cassell – Chairman/Council Member

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Town Clerk – Kathy Riley