



GATE CITY PLANNING COMMISSION

MINUTES

July 1, 2014

The regular monthly meeting of the Gate City Planning Commission was held Tuesday, July 1, 2014 at Gate City Town Hall. Note: This meeting will be abbreviated due to the scheduling of a called meeting by the Gate City Town Council.

CALL TO ORDER:

The Chairman called the meeting to order at 6:05 PM.

ROLL CALL:

MEMBERS PRESENT: Roger Cassell, Jo Ann Castle, Vickie Roberts and Delany Herron.

MEMBERS ABSENT: Tim Bartley

ALSO PRESENT: Michele Brooks, Gate City Town Attorney and Greg Jones, Town Manager.

GUESTS PRESENT: None

DETERMINATION OF A QUORUM:

With four (4) voting members present, the requirements for a quorum are met.

PUBLIC EXPRESSION:

None present requesting audience.

REVIEW AND ADOPTION OF MINUTES:

The minutes from the last regular meeting held June 3, 2014 were presented.

Motion made by Roger Cassell to adopt the minutes from June 3, 2014.

Motion seconded by Jo Ann Castle.

VOTING AYE: Roger Cassell, Jo Ann Castle, Vickie Roberts and Delany Herron.

VOTING NAY: None

ABSENT: Tim Bartley

ABSTAINING: None

MOTION CARRIED

REPORTS:

(A) **SECRETARY:** Nothing to report.

B) COMMITTEES: Committee reports deferred until the next regular meeting.

- 1) Comprehensive Plan:
- 2) Land Use:
- 3) Subdivision:
- 4) Zoning:
- 5) Capital Improvements:.

A) ZONING ADMINISTRATOR:

(A.) The operators of the proposed distillery in Gate City have not approached the Town requesting application for a business license. At this time, there is no information concerning the status of their application for an ABC license.

(B) Individuals have applied for a permit to open an e-Vapor smoking business on E. Jackson Street.

(B) TOWN COUNCIL REPRESENTATIVE MEMBER:

(A). Comments deferred until the next regular meeting.

C.) GATE CITY TOWN ATTORNEY:

(A.) Comments deferred until the next regular meeting.

UNFINISHED BUSINESS:

(1) Mr. Jones states that updates to the Comprehensive plan will begin when business relating to the water plant is completed probably in July or August.

(2) Mr. Jones reported that due to damage to the roof during an engineering inspection as well as the imminent demise of the HVAC system, certain items included in the Capital Improvements Plan may be rearranged to facilitate repairs to the Town Hall Building sooner than originally planned.

(3) The lease agreement between the Town of Gate City and the Virginia Department of Highways for the use of the Old King Ford Property as a wayside park, has been signed by V-Dot and returned, completed to the Town. Maintenance of the area will be undertaken by the Town as soon as possible and the development of the park will begin when funds and time permit. Application will be made to the local V-Dot office for the required entrance permit.

(4) Mr. Jones reports no change in the status of the construction of the new McDonald's Restaurant or the demolition of the old Chevrolet Dealership building.

(5) Discussion of the Appointment of the Town Council Representative member to this Commission, condition of the old Gateway Restaurant Building on US Hwy 23-S and the proposed setting of time limits of the implementation of zoning permits is deferred until the next regular meeting.

NEW BUSINESS:

ITEMS NOT ON AGENDA

ADJOURNMENT:

With nothing further to discuss, a motion for adjournment was made by Jo Ann Castle and seconded by Vickie Roberts.

VOTING AYE: Delany Herron, Roger Cassell, Vickie Roberts and Jo Ann Castle

VOTING NAY: None

ABSENT: Tim Bartley

ABSTAINING: None

MOTION CARRIED

Meeting adjourned at 6:22 PM

Secretary, Jo Ann Castle

Delany Herron, Chairman
Approved: 8-5-2014