



GATE CITY PLANNING COMMISSION
MINUTES

February 4, 2014

The regular monthly meeting of the Gate City Planning Commission was held Tuesday, February 4, 2014 at Gate City Town Hall.

CALL TO ORDER:

The Chairman called the meeting to order at 6:03 PM

ROLL CALL:

MEMBERS PRESENT: Tim Bartley, Jo Ann Castle, Roger Cassell and Delany Herron.
MEMBERS ABSENT: None
ALSO PRESENT: Michele Brooks, Gate City Town Attorney and Greg Jones, Town Manager.
GUESTS PRESENT: None

DETERMINATION OF A QUORUM:

With four (4) voting members present, the requirements for a quorum are met.

PUBLIC EXPRESSION:

No one present requesting audience.

REVIEW AND ADOPTION OF MINUTES:

The minutes from the regular meeting held January 7, 2014 were presented.

Motion made by Roger Cassell to adopt the minutes from January 7, 2014.

Motion seconded by Jo Ann Castle.

VOTING AYE: Tim Bartley, Jo Ann Castle, Roger Cassell and Delany Herron.

VOTING NAY: None

ABSENT: None

ABSTAINING: None

MOTION CARRIED

REPORTS:

(A) **SECRETARY:** Begin recruitment of a candidate to fill the unexpired seat on the Commission.

B) COMMITTEES:

- 1) Comprehensive Plan: Greg Jones will begin drafting updates to the comprehensive plan.
- 2) Land Use: Nothing to Report
- 3) Subdivision: Nothing to report.
- 4) Zoning: Nothing to report
- 5) Capital Improvements: Nothing to report.

A) ZONING ADMINISTRATOR:

A. Mr. Jones reports no recent activity concerning excavation on property located on Red Hill Road.

B. Because a question arose from the new operator of Jake's Pool Hall concerning whether the curtains on the front windows of the business must be left open, Mr. Jones determined that the zoning ordinance specifically states that the windows of a public entertainment center must be unobstructed by curtains or any other object that might prevent clear view into the business from the outside.

(B) TOWN COUNCIL REPRESENTATIVE MEMBER:

(A).Nothing to report

GATE CITY TOWN ATTORNEY:

- A. Attorney Brooks reports that the original Town Code books have been located.
- B. Ms. Brooks presented the most recent copy of the lease agreement between the Town of Gate City and the Virginia Department of Highways for the Old King Ford Property.

UNFINISHED BUSINESS:

- A. After discussion of terms of the lease for the Old King Ford Property between the Town of Gate City and Virginia DOT, Jo Ann Castle made the motion to recommend that the lease agreement be forwarded to Town Council for their consideration.

Motion seconded by Tim Bartley.

VOTING AYE: Tim Bartley, Jo Ann Castle, Roger Cassell and Delany Herron.

VOTING NAY: None

ABSENT: None

ABSTAINING: None

MOTION CARRIED

NEW BUSINESS:

ITEMS NOT ON AGENDA

ADJOURNMENT:

With nothing further to discuss, a motion for adjournment was made by Roger Cassell and seconded by Tim Bartley.

VOTING AYE: Tim Bartley, Delany Herron, Roger Cassell and Jo Ann Castle

VOTING NAY:

ABSENT: None

ABSTAINING: None

MOTION CARRIED

Meeting adjourned at 6:32 PM

Secretary, Jo Ann Castle

Delany Herron, Chairman
Approved: 3-4-2014