

GATE CITY TOWN COUNCIL MEETING

**February 10, 2009
156 E. JACKSON ST.
6:00 PM**

I. COUNCIL MEETING CALL TO ORDER

Mayor Jenkins called the meeting to order at 6:03 PM

II. ROLL CALL

PRESENT: Mayor Jenkins
Vice-Mayor Tipton
Council Coates
Council Herron
Council Jenkins
Council Perry

III. Invocation

Rev Copeland

IV. PLEDGE OF ALLEGIANCE

Chuck Newton, Sergeant at Arms

V. PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AWARDS, APPOINTMENTS, RESIGNATIONS AND CONFIRMATIONS, ADMINISTRATION OF OATHS AND INTRODUCTION OF GUESTS.

Mayor Jenkins and the Town Council presented A.W. Cassell with a plaque as recognition for Forty Two and One Half Years of Service to the Town and accepted his retirement from the Town.

VI. COMMUNICATIONS

None

VII. REPORTS

A. Manager- Town Manager Steve Templeton reported:

- 1. Reported High Water Losses are still continuing**
- 2. Grants- attended the legislative session that was held the first week in February in Richmond. He was informed of future grant opportunities under the stimulus package passed by the House of Representatives. As a result of that Mr. Templeton has asked Andy Miles to fast-forward the plans to replace the main water line, This grant requires projects to be "shovel-ready" within 120 day of signing of the bill. A second project, the sewer line interceptor in big Moccasin Creek is also being prepared, as that grant would be through the Department of Environmental Quality. Rita Tipton advised that she had spoken with Andy Miles on the date of the council meeting and Andy Miles had suggested that we form a committee to discuss the on-going grants.**

3. The DHCD Grant is ready for signing as soon as Joy Rumley approves and additional contract with R.A.D.A. which she requested the Town provide.
 4. The Grogan Park Expansion Grant- due to high amounts of rainfall in December and January work was delayed on the water garden at Grogan Park.
 5. Gate City Entrance Signage- Council Perry and Steve Templeton met with James Parsons to start getting a resolution for the signage problem.
- B. Police Department- Assistant Police Chief Michael Delano stated that:**
1. The new radios have been received and thanked the council for that recent purchase for the department.
 2. Received 271 calls for the month of January, of that number 52 Summons were issued. 9 Reports were taken. 2 Arrests.
 3. K9 Report 35 Training Hours with 2 Deployment ; Suspect Apprehensions
- *Mayor Jenkins thanked the officers for their hard work and dedication.**
- C. Public Works- Public Works Foreman Stoney Falin reported he had:**
1. 113 Work Orders
 2. 48 Meter Cut Ons
 3. 40 Meter Cut Offs
 4. 5 Miss Utility Tickets
 5. Picked Up 151,480 lbs. Trash
 6. Picked Up 75460 lbs. Brush
 7. Picked Up 10,840 lbs. Cardboard
 8. Moved 15,000 lbs. Sludge from Sewer Plant
- *Council Perry thanked the guys for the hard work. Council Coates questioned the new cell phones being received. Town Manager Templeton stated the process for ordering had begun but the phones hadn't been received at this time.**
- D. Water Plant- Chief Water Plant Operator Loretta Cruby reported:**
1. Kenny Reynolds should begin the leak detection the last week in February
 2. The Town is at a 56.06% of Water Loss
 3. 186,800 gallons of water was sent to Scott County
- E. Planning Commission-**
1. David Allen Flanary and Tammy Johnson are the new members now have seven members.
 2. Beate Flanary has resigned as the secretary for the commission Tammy Johnson will be the new secretary.
 3. Mr. & Mrs. Lane have requested Campbell Street be closed. The planning commission makes the request that the town close the street.
- F. Street Committee- Frances Perry reported that she and Steve Templeton met today with James Parsons, The road where Jackson Street and Jones Street that they would like to see a traffic light be placed there.**
- G. Sanitation Authority- The Sanitation Board met in January and discussed the future of the Town's waste-water plant now that all sewer work is being done by the Scott County PSA's new plant. We have received the first invoice from Scott County PSA.**
- H. Economic Development Committee- NO REPORT**
- I. Water Committee- NO REPORT**
- J. Park Committee- NO REPORT**
- K. Council Reports- NO REPORT**
- L. Treasurer's Report- It was stated by the Town Manager that the budget is at 57.96% of the budget. We are slightly under budget.**
- M. Historical Committee- Council Perry stated that the committee is fully formed and will consist of the following members:**
1. Kay Addington
 2. Ford Quillen
 3. Perry King
 4. Robert Barker
- N. Codification Committee- Richard Hubbard stated:**

1. **Stated committee has been working for a while they should be better known as a proof reading committee.**
2. **The committee met and requests that the town get the group a lap top so that they can better work on the updates.**
3. **Proposal of a Codification Standard will require new ordinances that are passed go by a style guide so that the town will have a specific format.**

***Mark Jenkins thanked Richard for all the work he does for the Town.**

O. Facade Committee- Council Coates stated the committee had met with Rob Jones asked that the council approve the Downtown Revitalization Program Housing Rehabilitation Program Design Guidelines.

IX. PUBLIC COMMENT

***Mayor Jenkins closed the Reports session and opened the Public Comment session at 6:40 PM**

- **Bob Perry- Asked that the Town Council approve a leak adjustment to the Gate City Lodge. He was advised that the leak was inside the building and according to the current water policy no adjustment could be granted.**
- **Debbie Kindle- Stated her concerns that:**
 1. The Yard Sale Ordinance stated it was adopted on February 10, 2009 (It was advised that was a mistake as the planning commission presented the packet, as well as will not be in affect until the public hearing requirements had been met).
 2. Stated that she didn't get a clear definition on master meter/home meter and nothing had been mentioned in the town minutes. Mike Carrico explained to Mrs. Kindle the size of the lot is not necessarily being looked at vs. Master Meter represents four or more users. He stated that the description is not as clear as it should be. No clear definitions were given.
 3. Stated the water policy hasn't been enforced in her opinion. Mr. Templeton advised it is a lengthy process to complete.
 4. Stated the dance studio isn't being double billed. It was discussed and determined that the studio should be in fact double billed. Mr. Jenkins advised we are not intentionally discriminating against anyone that this is a on going to keep everything uniform.
- **Dave Wilson with Mattern and Craig- Wanting to offer services to work with town Engineer Andy Miles as well as the Town Manager on any of the following projects:**
 1. the old Manville Road water project to copper creek
 2. Little Moccasin Creek Trunk Line
 3. WTP/Vocational School Trunk Line
 4. Miscellaneous Spot Repairs

***7:11 PM Public Comment was closed by Mayor Jenkins**

X. CONSENT AGENDA

A. Approval of Adjourned meeting minutes from December 17, 2008

Motion by: Cindy Coates, Seconded by Ashley Jenkins

VOTE:	Yeas,	3
	Nays,	None
	Obstain,	2- Herron and Tipton

B. Approval of Adjourned meeting minutes from December 17, 2008

Motion by: Cindy Coates, Seconded by Tommy Herron

VOTE:	Yeas,	5
	Nays,	None

C. Approval of Town Council meeting minutes from January 13, 2009

Motion by: Frances Perry, Seconded by Cindy Coates

VOTE:	Yeas,	4
	Nays,	None
	Obstain,	Ashley Jenkins

D. Approval of Adjourned meeting minutes from January 27, 2009

Motion by: Cindy Coates, Seconded by Frances Perry

VOTE:	Yeas,	3
	Nays,	None
	Obstain,	Ashley Jenkins, Tommy Herron

E. Approval of bill payments for January 2009 in the amount of \$171,081.17

Motion by: Rita Tipton, Seconded by Tommy Herron

VOTE:	Yeas,	5
	Nays,	None

XI. UNFINISHED

A. Yard Sale Ordinance- To advertise that a public hearing to be held on March 10, 2009 at the Town Council Meeting.

Motion by: Rita Tipton, Seconded by Tommy Herron

VOTE:	Yeas,	5
	Nays,	None

B. Larry Lane Request to abandon or close Campbell Street. Frances Perry read a letter to the other members of the council as well as the public stating her reasons the council should deny the Lane's request for the closure or abandonment of the street.

Motion by: Frances Perry, Seconded by Tommy Herron

VOTE:	Yeas,	5
	Nays,	None

C. Repair to Police Department building by Broadwater Drug Frances Perry stated the building looks bad and Pat Loggins had advised her that the town needs to decide what the town wants to be done about the side of the building. Mayor Jenkins asked Frances Perry and Tommy Herron to look at our needs for this building.

*Mayor Jenkins closed the Unfinished Business session and opened the New Business session.

XII. NEW BUSINESS

A. Property Maintenance Committee- Tommy Herron suggested a committee be assigned to develop checks and balance system with the work performed by Robert Mullins. Mayor Jenkins placed Council Herron and Tipton on the committee.

B. Minimum Temperature Rule for water cut offs- Mayor Jenkins suggested the water committee look at this and that the town will have a public hearing to discuss this at the March meeting.

The Motion was made by Tommy Herron, Seconded by Rita Tipton

VOTE:	Yeas,	5
	Nays,	None

C. Codification New Standard motion to approve the specifications.

Motion by: Frances Rita Tipton, Seconded by Frances Perry

VOTE:	Yeas,	5
	Nays,	None

D. Board of Zoning Appeals- Frances Perry asked the Town Attorney Mike Carrico to draw up papers to appoint members to the committee.

E. Facade Committee- Motion to adopt the Housing Rehabilitation Program Design Guidelines.

Motion by: Cindy Coates, Seconded by Tommy Herron

VOTE:	Yeas,	5
	Nays,	None

F. Appoint Committee for water and sewer applications- Mayor Jenkins placed Rita Tipton, Steve Templeton, Loretta Cruby and Mark Jenkins to review the applications.

XIII. CLOSED SESSION

To enter into closed session to discuss legal and personnel issues

Motion By: Tommy Herron, Seconded by Cindy Coates

VOTE:	Yeas,	54
	Nays,	None

7:57 PM

XIV. RETURN FROM CLOSE SESSION

MOTION: Motion by Cindy Coates, Seconded by Tommy Herron

VOTE:	Yeas,	5
	Nays,	None

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Gate City Town Council has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-7312 of the Code of Virginia requires a certification by the Town Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Gate City Town Council hereby certifies that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirement by Virginia law were discussed in closed meeting to which this certification applies and (2) only such business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Gate City Town Council.

ROLL CALL VOTE:	Yeas,	Vice-Mayor Tipton
		Council Herron
		Council Perry
		Council Jenkins
		Council Coates
	Nays,	None

Motions from closed Session:

Motion made to hire Danni Campbell for the position of Town Clerk at starting salary of \$10.00 hour.

Motion by Tommy Herron, Seconded by Rita Tipton

VOTE:	Yeas,	5
	Nays,	None

XIII. ADJOURN

Motion to adjourn the meeting until the next regular scheduled meeting March 10, 2009.

Motion by Cindy Coates, Seconded by Rita Tipton

VOTE:	Yeas,	5
	Nays,	None

*Mayor Jenkins adjourned the meeting at 9:16 PM.

Mayor Mark Jenkins

Deputy Town Clerk Rhonda Stacey