



GATE CITY PLANNING COMMISSION

MINUTES

October 2, 2012

The regular monthly meeting of the Gate City Planning Commission was held Tuesday, October 2, 2012 at Gate City Town Hall.

CALL TO ORDER:

The Chairman called the meeting to order at 6:03 PM

ROLL CALL:

MEMBERS PRESENT: Tim Bartley, Jo Ann Castle, Roger Cassell, Delany Herron, and Faye Sanders.

MEMBERS ABSENT: None.

ALSO PRESENT: Michele Brooks, Gate City Town Attorney

GUESTS PRESENT: None

DETERMINATION OF A QUORUM:

With five (5) voting members present, the requirements for a quorum are met.

PUBLIC EXPRESSION:

No one present requesting audience.

REVIEW AND ADOPTION OF MINUTES:

The minutes from the regular meeting held September 4, 2012 was presented.

Motion made by Faye Sanders to adopt the minutes from September 4, 2012.

Motion seconded by Roger Cassell.

VOTING AYE: Tim Bartley, Jo Ann Castle, Roger Cassell, Delany Herron, and Faye Sanders..

VOTING NAY: None

ABSENT: None

ABSTAINING: None

MOTION CARRIED

REPORTS:

SECRETARY: Nothing to report.

B) COMMITTEES:

1) Comprehensive Plan: Nothing to report.

- 2) Land Use: Nothing to report.
- 3) Subdivision: Nothing to report.
- 4) Zoning: Nothing to report
- 5) Capital Improvements: Nothing to report.

A) **ZONING ADMINISTRATOR:**

Not present

B) **TOWN COUNCIL REPRESENTATIVE MEMBER:**

(A). The Virginia Housing and Development Authority has funds available for low interest loans to any property owner of multi-use buildings, if one of the uses is business and the other is potential residential housing. Funds must be used for the development of residential, rental units located in the same structure as a business. Local business owners will be informed of the availability of this funding.

(B) MUNICODE, a publishing company, located in Abingdon, Virginia, researches municipal records and updates town codes and ordinances for a fee of around eight to ten thousand dollars. The updated records are then bound and presented to the municipality. For an annual retainer fee of around \$1200.00, future records are updated and presented annually.

© Because streets in Moccasin Hills Sub-division were not built according to VDOT requirements, Virginia DOT has denied an application to include those streets in the State Highway System. Those streets are presently in the Gate City street system.

GATE CITY TOWN ATTORNEY:

- (A) Michele Brooks reports the amended lease agreement between the Town of Gate City and the Virginia DOT for the old King Ford Property has been received in V-DOT'S offices and is presently under consideration.

UNFINISHED BUSINESS:

- (A) Continued discussion of the proposed lease between V-Dot and the Town of Gate City for the Old King Ford Property.

NEW BUSINESS:

- (A) A request from Dr. David Templeton for a permit to erect a temporary sign at 633 E. Jackson Street, designated R-1 in the Zoning Ordinance, has been voided and a permit granted to Dr. Templeton for the placement of the sign. A change in the zoning, from R-1 to C-1 for the site was made on February 13, 2001 but the amendment was not incorporated in the present zoning ordinance.

ITEMS NOT ON AGENDA:

ADJOURNMENT:

With nothing further to discuss, a motion for adjournment was made by Jo Ann Castle and seconded by Roger Cassell.

VOTING AYE: Tim Bartley, Jo Ann Castle, Roger Cassell, Delany Herron, and Faye Sanders..

VOTING NAY: None

ABSENT: None

ABSTAINING: None

MOTION CARRIED

Meeting adjourned at 6:45 PM

Secretary, Jo Ann Castle

Delany Herron, Chairman
Approved: 11-6-2012