



## **GATE CITY PLANNING COMMISSION**

### **MINUTES**

December 7, 2010

The regular monthly meeting of the Gate City Planning Commission was held Tuesday, December 7, 2010 at 6:00 PM. In the absence of a secretary, these minutes will be recorded and attested by the interim secretary.

#### **CALL TO ORDER:**

In the absence of the Chairman, the Vice Chairman called the meeting to order at 6:00 PM.

#### **ROLL CALL:**

MEMBERS PRESENT: Tim Bartley, Jo Ann Castle, Vice Chairman; Delany Herron; Steve Templeton, Gate City Town Manager.

MEMBERS ABSENT: Faye Sanders

ALSO PRESENT: Michelle Jenkins, Gate City Town Attorney.

#### **DETERMINATION OF A QUORUM:**

With three voting members present, the requirements for a quorum are met.

#### **PUBLIC EXPRESSION:**

No citizens present requesting audience.

#### **REVIEW AND ADOPTION OF MINUTES:**

The minutes from the previous regular meeting, held Thursday November 4, 2010 were presented and with no additions, deletions, corrections or alterations, the motion was made by Delany Herron that the minutes be adopted as presented. Motion seconded by Jo Ann Castle.

VOTING AYE: Jo Ann Castle, Delany Herron

VOTING NAY: None

ABSTAINING: Tim Bartley

ABSENT: Faye Sanders

MOTION CARRIED

#### **REPORTS:**

- A) **A) SECRETARY:** The secretary presented the following information defining the term limits for seated Commission members.:

*At their regular monthly meeting on November 11, 2010, the Gate City Town Council voted unanimously to appoint:*

*Mr. Delany Herron to an un-expired term ending in the year 2011*

*Mrs. Faye Sanders to an un-expired term ending in the year 2012*

*Mrs. Jo Ann Castle to an un-expired term ending in the year 2013*

*Mr. Timothy Bartley to an un-expired term ending in the year 2014*

**B) COMMITTEES:**

- 1) Comprehensive Plan: Nothing to report.
- 2) Land Use: Nothing to report.
- 3) Subdivision Ordinance: Nothing to report
- 4) Zoning: Nothing to report
- 5) Capital Improvements: Nothing to report.

**C) TOWN COUNCIL REPRESENTATIVE MEMBER:**

Vacancy in this position until Town Council appoints replacement member.

**D) ZONING ADMINISTRATOR:.**

- a) The request of parties to move a mobile home on Margie Street, which is zoned C-1, was heard by the Gate City Board of Zoning Appeals. The Board denied the request but recommended that the parties involved petition the Gate City Town Council for a zoning change.
- b) The request by Scott County Telephone Co-operative to build an addition which would violate set-back regulations was heard by the Gate City Board of Zoning Appeals. The request was approved.
- c) The demolition of Scott Motel has been initiated.
- d) Preparation has begun to line-off parallel parking spaces on East Jackson Street in the vicinity of Gate City Town Hall and to begin enforcing two hour parking limits on Jackson Street. This project should be completed in the early spring of 2011.

**E) GATE CITY TOWN ATTORNEY:**

- a) The pending lawsuit against the owners of Scott Motel will be continued until the demolition of the structures on the property is complete.

**UNFINISHED BUSINESS:**

**APPOINTMENT OF NEW OFFICERS:**

Because a new Town Council Representative member has not been appointed to the Commission by the Gate City Town Council, a motion was made by Delany Herron and seconded by Tim Bartley, to postpone the election of officers until the next regular meeting of the Gate City Planning Commission, to be held Tuesday, January 4, 2011.

VOTING AYE: Tim Bartley, Jo Ann Castle, Delany Herron

VOTING NAY: None

ABSENT: Faye Sanders

MOTION CARRIED

**GATE CITY PLANNING COMMISSION BY-LAWS:**

After brief discussion, it was agreed that the Commission's by-laws be converted to a computer file and placed on file at the Gate City Town Hall. After the original by-laws are placed in computer format, additions will be made to reflect changes that have been made since the inception of the Planning Commission but were never recorded in the By-laws,

**NEW BUSINESS:**

- a) None

**ITEMS NOT ON AGENDA:**

- a) None

**ADJOURNMENT:**

With no further business to discuss, on motion made by Delany Herron and seconded by Tim Bartley, the meeting was adjourned.

VOTING AYE: Jo Ann Castle, Delany Herron, and Tim Bartley

VOTING NAY: None

ABSENT: Faye Sanders

MOTION CARRIED

Meeting adjourned at 6:35 PM.

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Secretary

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Chairman