



GATE CITY PLANNING COMMISSION

MINUTES

November 4, 2010

The regular monthly meeting of the Gate City Planning Commission was held Thursday, November 4, 2010 at 6:00 PM. In the absence of a secretary, these minutes will be recorded and attested by the interim secretary.

CALL TO ORDER:

In the absence of the Chairman, the Vice Chairman called the meeting to order at 6:00 PM.

ROLL CALL:

Members present: Jo Ann Castle, Vice Chairman; Delany Herron; Faye Owens Sanders; Steve Templeton, Gate City Town Manager.

Members absent: Rita Tipton, David Flanary

Also present was Michelle Jenkins, Gate City Town Attorney.

The Vice-chairman introduced Mr. Timothy Bartley who submitted an application to fill an un-expired term on the Planning Commission.

DETERMINATION OF A QUORUM:

With three members present, the requirements for a quorum are met.

PUBLIC EXPRESSION:

No citizens present requesting audience.

REVIEW AND ADOPTION OF MINUTES:

The minutes from the previous regular meeting, held Tuesday, October 5, 2010 were presented and with no additions, deletions, corrections or alterations, the motion was made by Faye Sanders that the minutes be adopted as presented. Motion seconded by Delany Herron.

VOTING AYE: Jo Ann Castle, Delany Herron, and Faye Sanders

VOTING NAY: None

MOTION CARRIED

REPORTS:

A) SECRETARY: The secretary presented the resignation of Mr. David Flanary as member and Chairman. (Copy Attached)

A motion was made by Faye Sanders to regretfully accept the resignation of Mr. David Flanary. Motion seconded by Delany Herron.

VOTING AYE: Jo Ann Castle, Delany Herron, and Faye Sanders

VOTING NAY: : None

MOTION CARRIED

B) COMMITTEES:

- 1) Comprehensive Plan: Nothing to report.
- 2) Land Use: Nothing to report.
- 3) Subdivision Ordinance: Nothing to report
- 4) Zoning: Nothing to report
- 5) Capital Improvements: Nothing to report.

C) ZONING ADMINISTRATOR:

Steve Templeton reported that he had denied two building permits that did not comply with current zoning regulations.

- a) a request to move a mobile home on Margie Street. Margie Street is zoned C-1 (Commercial) which does not permit mobile homes.
- b) a request to build an addition at Scott County Telephone Co-Op that would not meet the current setback requirements.

Both requesters indicated that they would apply to the Board of Zoning Appeals.

D) TOWN COUNCIL REPRESENTATIVE MEMBER:

Vacancy in this position until Town Council appoints replacement member.

UNFINISHED BUSINESS:

TERMS FOR MEMBERS SEATED ON THE PLANNING COMMISSION APPOINTED JULY 1, 2010:

After discussion, and examination of an extract from the minutes of the regular monthly meeting of the Gate City Town Council, held March 10, 2009, (Copy Attached) showing term limits for the last six (6) members of the Planning Commission, it was decided that the terms set at that meeting were vacated before the end of each term, Terms for the three currently seated members should be to fill those un-expired terms. This will leave either one (1) or two (2) un-expired terms open, to be filled at the discretion of the Gate City Town Council.

NEW BUSINESS:

APPOINTMENT OF NEW CHAIRMAN:

Due to the resignation of the Town Council Representative member as well as the Chairman, it was decided that the appointment of a new Chairman should be postponed until the Gate City Town Council has the opportunity to appoint a new Town Council Representative member. These resignations also left vacancies on the Comprehensive Plan Committee, the Sub-division Ordinance Committee and the Capital Improvements Committee. These appointments will also be addressed after the new Town Council Representative member is appointed.

DETERMINE BEGINNING AND ENDING DATES FOR TERM LIMITS.

On the advise of Gate City Town Attorney, Michelle Jenkins, the secretary will prepare for her a talking points paper to present to the Town Council to assist in defining an annual Organizational Meeting date which will specify the beginning and ending month of each term.

ITEMS NOT ON AGENDA:

NEW MEMBER APPLICATION:

On motion by Faye Sanders and seconded by Delany Herron, it was agreed to recommend that the Gate City Town Council appoint Mr. Timothy Bartley to an un-expired seat on the Gate City Planning Commission.

VOTING AYE: Jo Ann Castle, Delany Herron, and Faye Sanders

VOTING NAY: None

MOTION CARRIED

The secretary will prepare that request.

SCOTT COUNTY FARMER'S COOPERATIVE

Michelle Jenkins updated the Commission on the status of the lawsuit brought by the Scott County Farmer's Co-op against the Town of Gate City. At this time, the Farmer's Co-op is awaiting a declaratory judgment from the court. A judicial finding in favor of the Co-op could result their filing a monetary reward lawsuit against Gate City.

GATE CITY PLANNING COMMISSION BY-LAWS:

After brief discussion, it was recommended that the Commission's by-laws be up-dated to reflect 1.) the annual organizational meeting date, specifying the month that all appointments will begin and end and 2.) including amendments, which have been made to the by-laws but not annotated in the current copy.

ADJOURNMENT:

With no further business to discuss, Faye Sanders made the motion that the meeting be adjourned. Motion seconded by Delany Herron.

VOTING AYE: Jo Ann Castle, Delany Herron, and Faye Sanders

VOTING NAY: None

MOTION CARRIED

Meeting adjourned at 6:58 PM.

Secretary

Chairman