

**Gate City Panning Commission  
Meeting Minutes from April 2009**

1. Meeting was **called to order** at 6:08 by Richard Hubbard
2. **Members Present:** Richard Hubbard, Tammy Johnson, Walter Salyers, David Flanary, Rita Tipton, Steve Templeton  
**Members Absent:**
3. **Public expression: none**  
minutes were approved as amended upon motion by Rita Tipton and second by Tammy Johnson, all ayes.
4. **Reports and Requests**
  - a. Zoning Administrator – Steve reports that the persons that were out of compliance with a construction project, upon receiving notification of said violation, the matter was corrected immediately .He also has been conducting a lot of research in regards to the campground project. Checking into various resources on a state and feral level. The other issue at hand is the request for a boundary adjustment. Upon discussion of this, most are in favor of this due to it's an area of natural growth for Gate City and is one of the few areas where we can have live industries and commercials sties, hotels and possibly more restaurants. Another factor of this is we need to sewer that area and seek out development. The county has purchase some of this land and have already began clearing areas. This is and area we would like to incorporate with and we think it would be a good sewer customer.
  - b. Town Council Representative –Rita The council is public preparing for the public hearing on the yard sale ordinance and to one way on Park Street.
  - c. Park Committee Representative –Rita, Due to damage in Gorgan Park surveillance equipment has been installed in hopes to render this problem
  - d. EDRC Representative –Continues to work on the comprehensive plan and corrected copies were released and feel it close to being ready.
  - e. Comprehensive Plan Committee –David and Tammy, There is now a completed word document that will be very easily editable. David is getting with his resources dealing with statistics; he should have the most current numbers available soon. We have recommended that once the 2010 censes are released the plan should be updated to reflect current information.
  - f. Land Use Committee –Tammy-It was suggested she take a look at track maps on the computer at town hall to locate areas of interest in regards to the Green Spot Program.
  - g. Subdivision Committee –No report
  - h. Zoning Committee –No report
  - i. Capital Improvement Committee –Estimates of roof repairs to the three different buildings owned by the town are being collected and reviewed. Renovation to town hall are still being reviewed and discussed, these changes would include a council chambers and a more secure area for the employees in the front offices. Also grants have been approved for purchases of two buildings. Discussion was made about rural development assistance in keeping Police vehicles current through an affordable structured payment plan verses other methods. .
5. Under **Unfinished business**, the commission has received a letter of resignation from Nancy Willis, a formal action to motion to accept resignation was made be Tammy Johnson and second by David Flanary, motion carried, all ayes. Discussion still continues on changes needed to the comprehensive plan but no recommendations were bought to the floor. We are still awaiting information from other resources and committees and went over the option of extending the deadline or holding. A motion was made to relax the deadline by one month by Rita Tipton and second by Tammy Johnson, motion carried all ayes. Richard would like an additional meeting to allow us and others committees time to turn in or bring specific plan changes needed to update. It was decided this meeting would take place Friday 17<sup>th</sup> at 8:00 PM
6. Under **New business**, Richard made the appointment of David Flanary to the land use co-committee

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7. During a discussion of the number of staff members the commission such have a motion was made by David Flanary to change commission bi-laws to have a staff to 5 to 7 members, second by Tammy, motion carried, all ayes
8. Meeting was **adjourned** to the Friday the 17<sup>th</sup> meeting at 6:00PM upon motion by Tammy Johnson and second by Rita Tipton, motion carried, all ayes
9. The Planning Commission, with the attendance of Richard Hubbard, Rita Tipton, Tammy Johnson, David Flanary picked up discussion of the Comprehensive Plan of 2009 Friday the 17<sup>th</sup> .

The Commission reviewed and made changes to EDARC recommendations, based in part off of Rita Tipton's notes. We also reviewed changes to the history, recreation, water/sewer, public safety, land use and other sections of the plan. Richard asked Rita if the EDARC had done any work on incorporating the master revitalization plan into the goals and objectives. Rita stated that that had been discussed, but dropped fairly early on. She didn't know why it had been dropped.

Tammy Johnson provided photos of two suggested locations for a community park, which were viewed online due to trouble printing at Town Hall. She was to contact Chris Starnes at Lenowisco to have that added to the 'future land use map.'

David had enlarged the history section. He was going to follow up with individuals connected to the historical society to complete the section.

Individuals were to give Tammy copies of changes and updates to specific sections as soon as possible to be worked into the document, which would then go to David Flanary for grammar and structure review before being sent out to members of the EDARC, the Commission, and others. It is expected some unincorporated changes will have to be reviewed at the joint meeting with the EDARC.

On motion by Rita Tipton and second by Tammy Johnson, the meeting was adjourned at 8:35 with all present voting ayes