



***GATE CITY TOWN COUNCIL MINUTES  
FEBRUARY 11, 2014  
156 E. JACKSON ST.  
6:30 PM***

**PUBLIC HEARING:**

**To consider donating the Old Police Department building to Scott County Historic Society**

**I.** Mayor, Frances Perry called Public Hearing to order at 6:31 P.M.

**II. ROLL CALL** Town Clerk, Kathy Riley

Present: Mayor, Frances Perry  
Vice Mayor, Allan "Cotton" Roberts  
Council Member, Roger Cassell  
Council Member, Robin Richards  
Council Member, Wallace W. Ross, Jr.  
Council Member, Walter Salyers  
Town Manager, Greg Jones  
Town Attorney, Michele Brooks

Others present: Hope Bellamy, Kenny Stallard, Linda Hall, Jason Bellamy, Shirley Whiten

**III. NEW BUSINESS**

- **To consider donating the Old Police Department building to Scott County Historic Society**

**IV. PUBLIC COMMENT**

**Hope Bellamy** – Spoke on behalf of the Historic Society. She discussed the purpose of the Historic Society, their goal for the use of the building, the desirability of street access of the building, the hours of operation they plan for the Society would be Monday thru Thursday – 10 a.m. to 4 p.m. and Thursday – 4 p.m. – 8 p.m. and that it will be run on a volunteer basis. With their funds being limited their need for as much help as possible.

**Kenny Stallard** – Stated he is the E-facto Chairman on the Board of Directors for the Historic Society. He discussed how he maintains the website for the Society, currently, it is a small group, his concern of how they would pay the bills, it took them about 15 years to amass \$4,000 in the treasury, the library has limited space for genealogy purposes, their need for this site for the Society, they receive about 12-14 requests from individuals wanting information and their need for monetary assistance.

**Linda Hall** – Stated genealogy is a big hobby, expressed the need for a facility and they are a small group. She discussed the Historic Society in Wise, Virginia currently in the Court House with a \$1.00 a year rent. She stated she would like to see it to be similar to the Jonesville Visitor Center. With a Welcome Center we would have information for all visitors.

**Jason Bellamy** – Stated he is the Secretary for the Historic Society and is the youngest member. Stated he would love the opportunity to have the building, his desire to get younger people involved, the need for a facility for a Welcome Center and that Genealogy is the number one hobby in the world.

Mayor Perry asked if they were aware of the condition of the building. Town Attorney, Michele Brooks, asked if the building is leased or given the town would need assurance you would be financially able to maintain insurance, etc. and how would you address that. Linda Hall responded without a grant not sure they could handle that on their own. You can't do enough fund raisers to cover \$600.00 overhead a month. Kenny Stallard asked if it is operated as a Visitor Center would it be under a blanket insurance policy with the Town/County as a city operating building. He stated there is work going on to get the papers together file a 501C3. Mayor Perry asked if they have approached the County Board of Supervisors for support. Linda Hall informed Council they were promised a room by the County at the Center that was to be built in Duffield, but feels visitors would prefer to come to Gate City. Vice Mayor, A. Roberts, questioned about other Historical Society's as being 501C3 stating it would be beneficial for them to be a 501C3 organization and would they be applying. Ms. Hall responded they are in the paperwork. Council Member, R. Cassell, discussed water, electric insurance and part of the reason to do something with the building donate couldn't afford the costs and the need to be careful regarding donating can't give water away. He stated if they were a 501C3 organization it may open doors for them for money to make repairs. Kenny Stallard stated the use the building would great, but expressed concern regarding start of costs for office equipment and supplies. Council Member, R. Cassell, stated their need to first get designated as a 501C3 organization. Linda Hall stated if they don't take this on she asked the Town to keep the Society in mind for future sites. Mayor Perry stated they are behind this, but there are problems you can't address due to finances and neither can the town address them. Vice Mayor, A. Roberts felt the costs to clean up the interior of the building would not be great. Council Members discussed issues that need to be worked out, tabling this item, requirements of a decision within 30 days because of a Public Hearing, readdressing this issue through an agenda item or Public Hearing, discussed legal process to donate, sale and lease the property, insurance through VML if a lease, payment of utility bills, entertain lease of the building versus donate, approaching County Board of Supervisor for space and donations to cover for utility expenses.

**Close Public Comment at 7:01 P.M.**

**V. Public Hearing closes at 7:01 P.M.**

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Mayor Frances Perry

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Town Clerk, Kathy Riley

**GATE CITY TOWN COUNCIL MINUTES  
FEBRUARY 11, 2014**

- I. COUNCIL MEETING CALLED TO ORDER AT 7:02 P.M. BY:** Mayor - Frances Perry
- II. ROLL CALL –** Town Clerk - Kathy Riley

Present: Mayor, Frances Perry  
Vice Mayor, Allan “Cotton” Roberts  
Council Member, Roger Cassell  
Council Member, Robin Richards  
Council Member, Wallace W. Ross, Jr.  
Council Member, Walter Salyers  
Town Manager, Greg Jones  
Town Attorney, Michele Brooks

Others present: Benny Reed, Chuck and Arletha Newton, Reverend Bob Cloud

- III. INVOCATION** Reverend Bob Cloud
- IV. PLEDGE OF ALLEGIANCE** Sergeant of Arms, Chuck Newton
- V. APPROVAL OF AGENDA**

**Motion made to approve the agenda.**

Motion by: Vice Mayor, A. Roberts 2<sup>nd</sup> by: Council Member, W. W. Ross, Jr.

VOTE:	Yeas,	5
	Nays,	0
	Absent,	0
	Abstain,	0

- VI. PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AWARDS, APPOINTMENTS, RESIGNATIONS AND CONFIRMATIONS, ADMINISTRATION OF OATHS AND INTRODUCTION OF GUESTS.**

• **Proclamation – Teen Dating Violence Awareness and Prevention Month**

Mayor Perry informed Council of the Proclamation that was presented to us from the Hope House regarding teen dating violence awareness and prevention month as being February, 2014. Mayor Perry read the Proclamation out loud.

**Motion made to approve the proclamation with one comment of, “Whatever happened to the teaching when I was a kid that you don’t hit a lady.”**

Motion by: Vice Mayor, A. Roberts 2<sup>nd</sup> by: Council Member, R. Cassell

VOTE: Yeas, 5  
Nays, 0  
Absent, 0  
Abstain, 0

## **VII. APPROVAL OF MINUTES**

**Motion made to approve the minutes for:**

- **Council Meeting, January 14, 2014**

**Motion made to approve the minutes of January 14, 2014.**

Motion by: Vice Mayor, A. Roberts 2<sup>nd</sup> by: Council Member, R. Richards

VOTE: Yeas, 5  
Nays, 0  
Absent, 0  
Abstain, 0

- **Special Called Meeting, January 16, 2014**

**Motion made to approve the January 15, 2014 Special Called Meeting minutes as presented.**

Motion by: Council Member, R. Cassell 2<sup>nd</sup> by: Vice Mayor, A. Roberts

VOTE: Yeas, 5  
Nays, 0  
Absent, 0  
Abstain, 0

## **VIII. APPROVAL OF PAYMENTS**

**Motion made for approval for payment of bills for January, 2014.**

Motion by: Vice Mayor, A. Roberts 2<sup>nd</sup> by: Council Member, R. Richards

VOTE: Yeas, 5  
Nays, 0  
Absent, 0  
Abstain, 0

## **IX. PUBLIC COMMENT – No comments from the public.**

Mayor Perry closed the public comment session at 7:11 P.M. and opened the consent agenda session.

## **X. COMMUNICATIONS - No communications.**

## **XI. REPORTS**

- A. **Engineer's Status Report** – Council Member, R. Cassell, informed Council that Andy Miles is back from Hawaii.
- B. **Treasurer's Report** – No comments.
- C. **Codification Committee/Property Maintenance** – No comments.
- D. **Police Department Report**– No comments.
- E. **Council Reports** – Vice Mayor, A. Roberts, and Council Member, W. Salyers, had no Council Report. Council Member, W. W. Ross, Jr., asked for better communication with VDOT regarding the issue of cutting the grass. Town Manager, G. Jones, stated it is an issue. Vice Mayor, A. Roberts, made the suggestion for the residents to call the VDOT 1-800 phone number with complaints. Council Member, R. Richards addressed changing the meeting time to 6:00 p.m. Council Member, R. Cassell, informed Council of his conversation with Venus Yoakley regarding the Town not owning the property on Kane Street. Town Attorney, M. Brooks, stated this piece of property should be removed from the list of Town owned property. Council Member, R. Cassell, discussed the Moccasin Hills water project, the recent purchase of property that adjoins the Moccasin Hills subdivision, possible placement of a water tank, up-grade the water line in Moccasin Hills through a grant and possibly approaching the new property owner, James Summers. Vice Mayor, A. Roberts, stated if the town can afford it without raising rates it would be good, but can't see borrowing more money.
- F. **Economic Development Committee** – Vice Mayor, A. Roberts, informed Council of the committee meeting every two weeks. They are scheduling of a Workshop on Saturday, March 1, 2014, from 9 a.m. to Noon, at the Baptist Church for the gathering of ideas. He stated the Town's website now has links for all the businesses.
- G. **Historical Committee** – No comments.
- H. **Manager**- Town Manager, G. Jones, goes over his report as presented to Council.
- I. **Park Committee** – Vice Mayor, A. Roberts stated they did meet. Council Member, R. Richards expressed her concern regarding the soggy, wet grounds with some erosion occurring. Council discussed the Little League placement of a sprinkler system for their in-field wanting the town to tie into it, but didn't realize the cost involved with it. Council Member, R. Cassell, suggested they pump water out of the creek. Vice Mayor, A. Roberts, stated if it is permissible to do it.
- J. **Planning Commission** – Council Member, R. Cassell stated the lease for the old King Ford property is now ready.
- K. **Public Works** – No comments.
- L. **Sanitation Authority** – Council Member, R. Cassell, discussed the Sanitary Sewer System Rules and Regulations that Greg Jones has prepared that is almost ready for vote. Vice Mayor, A. Roberts questioned the results of the smoke test with Town Manager, G. Jones, providing results.

**M. Street Commission** – Council Member, W. W. Ross, Jr. asked how much money was left in street budget. Vice Mayor, A. Roberts informed Mr. Ross, it is not what's in there, but what was budgeted. Town Manager, G. Jones, provided figures of what was budgeted and what was left. Council Member, W. W. Ross, Jr., suggested compiling a list of streets that need attention and pull out one street. Council Member, R. Cassell, informed Mr. Ross a list had been done with no street provided from him other than Back Street. Council Member, W. W. Ross, Jr., questioned handrail progress and mentioned the lights on Jackson Street not working.

**N. Safety Committee** – Town Manager, G. Jones, addressed a warning system for the town, similar to what the school system uses and its costs. Council Member, W. W. Ross, Jr., held up pictures of the water plant discussing his concerns regarding trespass issues, short fence and possibility of security cameras to be installed.

**O. Water Plant** – No comments.

**P. Events Committee** – Vice Mayor, A. Roberts, discussed attending the first one and he thought it was unorganized. Willing to participate and do what they can with our event and not focus on their event. Town Manager, G. Jones, reiterated what Mr. Roberts stated that the plans had been changing back and forth from one meeting to the next.

## **XII. UNFINISHED BUSINESS**

- **VDOT Lease regarding King Ford Property** – Town Attorney, M. Brooks, stated the lease is not perfect and explained the Town Manager's suggestion with VDOT to fence off the petroleum area with the lease be for the front part of the property. She stated it would be the Town's responsibility to fence off the area, but the lease is fine. Council Member, R. Cassell, stated they want to move the "LOVE" sign. Mayor Perry stated once the "LOVE" sign is moved it will enhance that area. Council Member, W. W. Ross, Jr., suggested we contact the County and Weber City for possible assistance.

### **Motion made to approve the VDOT lease at the King Ford property as presented.**

Motion by: Council Member, R. Cassell 2<sup>nd</sup> by: Vice Mayor, A. Roberts

VOTE: Yeas,	5
Nays,	0
Absent,	0
Abstain,	0

## **XIII. NEW BUSINESS**

- **Approval to advertise for Accounting/Auditor services** – Town Manager, G. Jones, explained the two separate engagements. The need to have one accountant to take care of the year-end financial statements and then have the auditors come in to audit the financial statements. Town Attorney, M. Brooks, stated there would be a need for two RFP's with Town Manager, G. Jones stating it would need two advertisements for two different functions.

### **Motion made to approve to advertise for Accounting and Auditor services.**

Motion by: Vice Mayor, A. Roberts 2<sup>nd</sup>: Council Member, W. Salyers

VOTE: Yeas,	5
Nays,	0

Absent, 0  
Abstain, 0

Mayor Perry introduced the Town's new Police Officer, Anthony Nelson. Officer Nelson thanked Council for his opportunity to serve as an Officer for the Town and provided Council a brief history of himself.

- **Decision regarding the donation of the Police Department building to the Historic Society**

Town Attorney, M. Brooks informed Council they can do as they wish, but advised to do nothing until the Historic Society has obtained a 501C3 status even for leasing. Mayor Perry asked Town Attorney, M. Brooks, since we had the Public Hearing and we do not make to donate it, it would be off the table. Town Attorney, M. Brooks, suggested to let it die until they meet with her or Greg, we can put it back on the agenda and not tabling it. Mayor Perry asked if we voted to lease with the condition they become a 501C3. Town Attorney, M. Brooks, suggests Council does not act until they get the 501C3. Vice Mayor, A. Roberts, asked for the Historic Committee work with the Historic Society. Council Member, W. Salyers questioned if the insurance was just for the building with Town Attorney, M. Brooks, responded they may want additional insurance for any lesser.

**No motion was made coming out of this, so the topic died.**

- **Review and decision regarding application from Vickie Roberts to be appointed to the Planning Commission for a four year term**

**Motion made to accept the application to appoint Vickie Roberts to the Planning Commission for a four year term.**

Motion by: Council Member, R. Richards 2<sup>nd</sup> by: Council Member, W. Salyers

VOTE: Yeas, 4  
Nays, 0  
Absent, 0  
Abstain, 1 – A. Roberts – Conflict of Interest

- **Review and decision regarding application from Daris Hartsock to be appointed to the Board of Zoning Appeals Committee for a five year term**

**Motion made to appoint Daris Hartsock to the Board of Zoning Appeals Committee.**

Motion by: Council Member, R. Cassell 2<sup>nd</sup> by: Council Member, R. Richards

VOTE: Yeas, 5  
Nays, 0  
Absent, 0  
Abstain, 0

- **Theater building wall quote** – Town Manager, G. Jones, explained the quote as presented. Town Attorney, M. Brooks, asked if an RFP was done for that. Council Member, W. Salyers,

asked for receipt of additional quotes. Council Member, R. Cassell, stated he thought procurement limit was \$5,000. Council discussed additional options to close in the rear portion of the theater and other materials that would be better weather resistant. Town Manager, G. Jones, responded it is not an immediate danger. Mayor Perry questioned the need for a Public Hearing regarding the Bonds of it being anytime soon. Town Manager, G. Jones, stated he is waiting on Bond Council to provide him the dates.

Mayor Perry stated she knows we have no requests on file, but would like the newspapers to be notified of any called or special meetings. Town Attorney, M. Brooks, read to Council regarding procurement policy for items that cost over \$5,000 will require three bids. Vice Mayor, A. Roberts, commented about notification of media asking if it was advertised for tonight's meeting. He asked Council if they see the media in attendance of tonight's meeting. Mayor Perry responded no. Vice Mayor, A. Roberts, stated he just wanted to make that point. Mayor Perry stated the way it was written in the paper it slanted toward Council had a secret meeting and to avoid that so the citizens of this town know that Council is not doing anything in secrecy. Mayor Perry agreed with Vice Mayor, A. Roberts and wanted to make a public statement to the fact that it's a funny thing they don't show up for a regular meeting why they would about a called meeting. Town Attorney, M. Brooks clarified that, regarding procurement, you have to have two attempted telephone catalog electronic written quotes, to be documented if it is between \$1,000 and \$10,000. The general is \$50,000.

#### **XIV. PUBLIC COMMENT – NEW BUSINESS**

**Benny Reed** – Discussed the Life Saving crew building, he felt with all comments from everyone were appropriate. He feels one word that needs to be taken out of any discussion regarding town property is donate and should not be donating any of the Town property. As a tax payer, he supports the Historical Society and Life Saving Crew 100% but it just opens up a can of worms. He stated the Historic Society would bring traffic in and his support, but feels they are not prepared and should be taken off the table. He suggested the use of metal roofing to use as the back wall at the Theater Building, but it would need to have a backing to support the metal sheets.

Mayor Perry closed the public comment session for new business at 8:30 P.M. and opened the consent agenda session.

#### **XV. CLOSED SESSION**

**Motion made for Council to enter into closed session to discuss personnel and legal issues.**

Motion by: Vice Mayor, A. Roberts 2<sup>nd</sup> by: Council Member, W. Salyers

VOTE:	Yeas,	5
	Nays,	0
	Absent,	0
	Abstain,	0

Mayor Perry opened the closed session at 8:31P.M.

#### **XVI. RETURN FROM CLOSED SESSION**

Council returned from closed session at 9:34 P.M.



**Motion made for Council to return from closed session.**

Motion by: Vice Mayor, A. Roberts 2<sup>nd</sup> by: Council Member, R. Richards

VOTE: Yeas, 5  
Nays, 0  
Absent, 0  
Abstain, 0

**CERTIFICATION OF CLOSED MEETING – Read by: Town Attorney, M. Brooks**

**WHEREAS**, the Gate City Town Council has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.2-7312 of the Code of Virginia requires a certification by the Town Council that such closed meeting was conducted in conformity with Virginia law;

**NOW, THEREFORE, BE IT RESOLVED**, that the Gate City Town Council hereby certifies that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirement by Virginia law were discussed in closed meeting to which this certification applies and (2) only such business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Gate City Town Council.

VOTE: Yeas, 6  
Nays, 0  
Absent, 0  
Abstain, 0

**XVII. MOTIONS FROM CLOSED SESSION:** No motions coming out of Closed Session.

**XVIII. ADJOURN**

**Motion made to adjourn.**

Motion by: Vice Mayor, A. Roberts 2<sup>nd</sup> by: Council Member, R. Richards

VOTE: Yeas, 5  
Nays, 0  
Absent, 0  
Abstain, 0

\*Mayor Perry adjourned the meeting at 9:36 P.M., until the next regularly scheduled Council Meeting on March 11, 2014, at 6:30 P.M.

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Frances Perry – Mayor

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Kathy Riley – Town Clerk

**TEEN DATING VIOLENCE AWARENESS AND PREVENTION MONTH,  
February 2014**

**A PROCLAMATION**

**WHEREAS**, females between the ages 16-24 are more vulnerable to intimate partner violence, experiencing abuse at a rate almost triple the national average; and

**WHEREAS**, one in three adolescent girls in the United States is a victim of physical, emotional or verbal abuse from a dating partner, a figure that far exceeds victimization rates for other types of violence affecting youth; and

**WHEREAS**, high school students who experience physical violence in a dating relationship are more likely to use drugs and alcohol, are at greater risk of suicide and are much more likely to carry patterns of abuse into future relationships; and

**WHEREAS**, young people victimized by a dating partner are more likely to engage in risky sexual behavior and unhealthy dieting behaviors and the experience may disrupt normal development of self-esteem and body image; and

**WHEREAS**, nearly half of teens who experience dating violence report that incidents of abuse took place in a school building or on school grounds; and

**WHEREAS**, only 33% of teens who are in an abusive relationship ever tell anyone about the abuse, and 81% of parents surveyed either believe teen dating violence is not an issue or admit they do not know if it is one; and

**WHEREAS**, by providing young people with education about healthy relationships and relationship skills and by changing attitudes that support violence, we recognize that dating violence can be prevented; and

**WHEREAS**, it is essential to raise community awareness and to provide training for teachers, counselors and school staff so that they may recognize when youth are exhibiting signs of dating violence; and

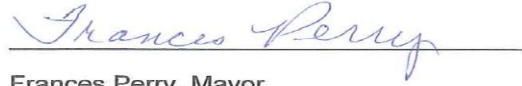
**WHEREAS**, the establishment of Teen Dating Violence Awareness and Prevention Month will benefit young people, their families, schools and communities regardless of socioeconomic status, gender, sexual orientation or ethnicity; and

**WHEREAS**, everyone has the right to a safe and healthy relationship and to be free from abuse.

**NOW, THEREFORE**, I, Frances Perry, Mayor of Gate City, Virginia, do hereby proclaim February 2014, Teen Dating Violence Awareness and Prevention Month, throughout Gate City, Virginia. I urge all residents of Gate City, Virginia to work toward ending teen dating violence by empowering young people to develop healthier relationships.

FILED 3/4/14 TIME 1:42 PM  
CIRCUIT COURT CLERK'S OFFICE  
SCOTT COUNTY, VIRGINIA  
MARK TAYLOR, CLERK  
BY [Signature] DEPUTY CLERK

assisting victims in accessing the information and supportive services they need, creating better and more resources for young people in need, instituting effective intervention and prevention policies in schools and engaging in discussions with family members and peers to promote awareness and prevention of the quiet epidemic of teen dating violence.

A handwritten signature in blue ink, reading "Frances Perry", is written over a horizontal line.

Frances Perry, Mayor

**Certificate**

I certify and attest that the foregoing proclamation was duly adopted by the Town Council of the Town of Gate City, Virginia as set for on February 11, 2014.

A handwritten signature in blue ink, reading "Kathy Riley", is written over a horizontal line.

Kathy Riley, Town Clerk